

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

DR. STEVEN KOLDEN, SUPERINTENDENT

FINANCIAL AFFAIRS COMMITTEE MEETING

**MONDAY, DECEMBER 21, 2020
6:00 PM
COLBY HIGH SCHOOL**

AGENDA

- 1) REVIEW INVOICES AND RECIEPTS

Committee Members Include: David Decker, Chair
Eric Elmhurst
Cheryl Ploeckelman

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

DR. STEVEN KOLDEN, SUPERINTENDENT

REGULAR SCHOOL BOARD MEETING

December 21, 2020

6:30 PM

High School Theatre – Door #2

*This meeting has been moved to the High School Theater to accommodate social distancing by the Board and Staff. There **WILL** be an opportunity for Public Comment during this meeting. Community Members in attendance will be required to social distance as directed by signage. Masks will be required.*

MEETING NORMS

- *The Board President will actively monitor our interactions.*
- *We will actively listen and not interrupt others.*

A G E N D A:

1. CALL TO ORDER / ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. NOTICE OF POSTING
4. PUBLIC PARTICIPATION
5. BOARD COMMENDATIONS (If Any)
6. INFORMATION ITEMS:
 - 6.01 Correspondence
 - 6.01-1 Thank You from the Family of Neil Witte
 - 6.01-2 Thank You from the Family of Faye Amo
 - 6.01-3 Thank You from the Family of Eddie Voss
 - 6.01-4 Thank You from the Family of Paul Johnson
 - 6.01-5 Thank You from the Family of Kenneth Elpert
 - 6.02 Student Board Representative Report
 - 6.03 Superintendent's Report – Steve Kolden [Candidacy Filing Reminder; WASB State Convention; NTC's K-16 Report; Update on Spectators at Athletic Events; Update on Middle School Gym Floor]
 - 6.04 Strategic Planning Progress Monitoring – NO Update
7. CONSENT AGENDA
 - 7.01 Minutes from the November 16, 2020 Regular Board Meeting
 - 7.02 Requests for Out-of-State Travel (If Any)
 - 7.03 Approve Board Member Attendance and Expenses for Travel Outside the District at Meetings Other Than Regular, Special or Committee Meetings
 - 7.03-1 Virtual WASB State Convention
 - 7.04 Staff Resignations/Retirements/Leave Requests (If Any)
 - 7.05 Personnel – Transfers/New Hires
 - 7.05-1 Hire of Zaira Navarro, High School ELL Teacher Aide
 - 7.06 Awards, Donations and Gifts to the School District of Colby
 - 7.06-1 Donation from Frane Auto Body of Paint/Labor for High School Stage Doors
 - 7.06-2 Donation from Menzer Lumber & Supply Co. of Lumber for High School Tech. Ed. Dept.
8. REGULAR BUSINESS – CONSIDERATION OF:
 - 8.01 Agenda Items Moved from Consent Agenda
 - 8.02 Recommendation of Finance Committee

9. DISCUSSION INFORMATION
- 9.01 Consideration of Reports of Board Members' Attendance at Seminars and Workshops
 - 9.02 2020-21 Budget Update
 - 9.03 Discuss / Review DHS Health Alert #23 (Shortened Quarantine Requirements)
10. ACTION INFORMATION
- 10.01 Agenda Items Moved from Consent Information
 - 10.02 Discuss/Consider School Schedules with Intermittent Virtual Breaks
 - 10.03 Discuss/Consider Potential Shift to 5 Day in Person Option for Instruction
 - 10.04 Discuss/Action Regarding Federal Emergency FMLA Expansion Act and Families First Coronavirus Response Act (FFCRA).
 - 10.05 Discuss/Approve 2021-22 School Calendar
 - 10.06 Discuss/Action Regarding Student Course Fees for 2021-22
 - 10.07 Discuss/Approve First Reading of Revision to Handbook Appendix Part VI – 2.04 Teacher Substitute Pay Schedule
 - 10.08 Discuss/Approve First Reading of Revision to Handbook Appendix Part II, Section 8, D – Post Employment Benefits
 - 10.09 Discuss/Approve WASB Recommended Language Revisions to: Part I, Section 1.02, K – Temporary Employees; Part I, Section 2.02 – Equal Opportunity; Part I, Section 3.03 – Attendance; Part I, Section 3.06, C, D & F – Electronic Communications with Students; Part I, Section 3.35, D – Severance from Employment; Part I, Section 6.05, J – Salary Deferrals – Tax Sheltered Annuities (TSA); Part I, Section 12.04 – Personal Leave Day Restrictions; Part I, Section 15, B – Cafeteria Plan/Flexible Spending Account; Part II, Section 5.01, E – Teacher Assignments, Vacancies and Transfers; Part II, Section 5.02, A – Employee Resignations; Part II, Section 7.03 – Wisconsin Retirement System (WRS) Contributions
11. CONVENE TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) FOR THE PURPOSES OF: c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Board will consider:
- 11.01 Agenda Items Moved from Consent Information
 - 11.02 Agenda Items Moved from Action Information
 - 11.03 Superintendent Evaluation
 - 11.04 Administrative Contract Renewals
 - 11.05 Reconvene in Open Session
12. THE BOARD WILL RECONVENE IN OPEN SESSION IMMEDIATELY UPON COMPLETING THE CLOSED SESSION TO TAKE ACTION, IF NECESSARY, ON SELECTED MATTERS DISCUSSED IN CLOSED SESSION.
13. IDENTIFY ITEMS FOR NEXT AGENDA
- 13.01 Schedule Meetings:
 - 13.01-1 Financial Affairs Committee Meeting – January 18, 2021 @ 6:00 PM
 - 13.01-2 Regular Board of Education Meeting – January 18, 2021 @ 6:30 PM
 - 13.01-3 Facilities and Transportation Committee Meeting – February 1, 2021 @ 6:30 PM
 - 13.01-4 Policy and Curriculum Committee Meeting – January 11, 2021 @ 4:30 PM
 - 13.01-5 Personnel Committee Meeting – TBD
14. ADJOURNMENT

Dear Colby School
District and the Board of
Education,

Thank you for your
kindness and sympathy
during this difficult
time. The beautiful
word chime and card
are sincerely appreciated.

Neilaine

Al
Jed

Alaina

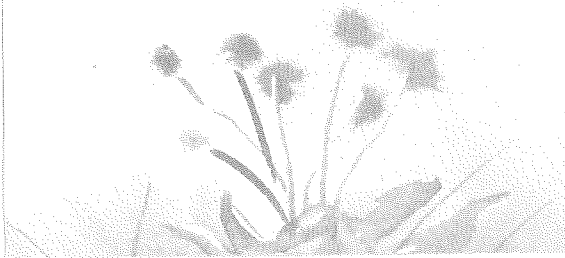
We have lost someone

very special . . .

Thank you for

sharing our grief.

*Thank you for the
lovely plant you
sent Day was a
very special lady.
Family of
Judy Amo*



Eddie took great
pride in working
at Little Stars and
volunteering in 1st Grade.

Thank you for
making that possible
and honoring his
memory.

The Family of
Eddie J. Voss
thanks you for your
kind expression of
sympathy

Thank you for
your thoughtfulness.

The Voss Family

Colby School District and Board
of Education

We are overwhelmed at the
beautiful wind chimes you
gave us for Paul's memorial.
Thank you so much for
the thoughtful gifts!

The Family of
Paul Johnson
thanks you for your
kind expression of
sympathy

Thanks for your kindness
and thoughtful gift!
Julie Johnson
Family

THANK YOU
SO MUCH FOR
THE NICE CARD
AND WIND CHIMES
I LOVE IT SO MUCH

THANK AGAIN
Linda Elpert

SCHOOL DISTRICT
&
BOARD OF EDUCATION



In Loving Memory
Kenneth R. Elpert
August 31, 1955 - October 14, 2020

Colby Winter Sports Guidelines

Parents, Coaches, Spectators and all who attend events at Colby,

We want to thank you for your support and help with our efforts to allow our student athletes to compete this winter. We understand that this time is frustrating and sometimes confusing, but we ask your help in respecting the guidelines established for our sports teams to continue to play. Our priority will remain, providing opportunities for our student athletes to compete. If we are unable to provide a safe environment for spectators, our student athletes will continue without fans.

Protocols & Guidelines for attendance (spectators) at all Colby Winter Sporting Events.

1. Masks must be worn **over the nose and mouth at all times**. No exceptions.
2. Spectators **MUST be a household member**.
 - a. Mom, Dad, Guardian, Brother, Sister
 - b. Grandparents are considered as household members.
 - c. NO Boyfriend/Girlfriend/Friends
3. **Only 2 spectators** will be allowed per athlete and coach.
 - a. ONLY household members.
 - b. If you do not have 2 household members able to attend, the seats remain open. These can not be "given" to others.
 - c. No one can enter under another person's name.
 - i. Mom and Dad are on the list and do not show up, no one else can take their spot.
4. JV2, JV, and Varsity Spectators may attend all games. However, if no JV or JV2 game, then **no spectators for those athletes that are not dressed to participate**.
5. **NO student sections**. Siblings coming to watch cannot sit in a "student section". They must sit with the household.

REGULAR MEETING MINUTES
BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY
MONDAY, NOVEMBER 16, 2020
COLBY DISTRICT/EDUCATION CENTER

The Regular School Board Meeting on November 16, 2020 was called to order at 6:30 PM at the Colby High School Theater by Board President, William Tesmer. Members present were: William Tesmer, Todd Schmidt, Cheryl Ploeckelman, Jean Schmitt, and David Decker. Also present were Superintendent Steven Kolden and Kristen Seifert. Absent were Teri Hanson and Eric Elmhorst. The meeting notice was posted according to the requirements of the open meeting law.

Community members addressed the Board regarding potential shift to 5-day learning, virtual learning and mask mandate.

Motion by Mrs. Ploeckelman, seconded by Mr. Schmidt to reaffirm Board action in July and September; authorizing the Superintendent to require face masks for staff and students as deemed essential for the health and safety of students and faculty. Roll call vote – Motion carried 5-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Schmitt, Mrs. Ploeckelman, Mr. Decker; No- None.

Motion by Mr. Schmidt, seconded by Mrs. Ploeckelman to delay or cancel all athletic competitions through December 11, yet allow teams to continue to practice. Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mr. Schmidt to delay or cancel all youth athletic competitions through December 11, yet allow teams to continue to practice. Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mr. Decker, to shift to virtual learning in grades 4th through 12th from November 30 through December 11, allow athletics to practice during virtual days. Continue face to face instruction in grades 4K through 3rd grade on Monday, Tuesday, Thursday and Friday. Voice vote – motion carried.

Mr. Kolden updated the Board regarding: Election Schedule and Dates; State Report Cards; Covid-19.

Strategic Planning Progress Monitoring – No update.

Motion by Mr. Schmidt, seconded by Mr. Decker, to approve the consent agenda as presented:

Minutes from the October 26, 2020 Regular Board Meeting
Resignation of Dakota Langreck, High School Evening Custodian
Hire of Leroy Steiner, High School Evening Custodian
Hire of Lisa Galvan, High School Food Service Computer Aide
Hire of Linda Filtzkowski, High School Yearbook Advisor
Voice vote – motion carried.

Motion by Mr. Decker, seconded by Mrs. Ploeckelman, to approve the receipts and invoices as presented. Voice vote – motion carried

Financial Report

TOTAL REVENUE – OCTOBER		\$ 8,774.24
NICOLET NATIONAL BANK-REFERENDUM APPROVED ACCT.		\$
NICOLET NATIONAL BANK-PENSION ACCT.	1070	\$ 3,114.99
NICOLET NATIONAL BANK-MANUAL CHECKS	388-395	\$ 131,104.28
FORWARD FINANCIAL BANK-MANUAL CHECKS	378-380	\$ 11,881.81
REGULAR CHECKS	32578-32588	\$ 4,456.05
DIRECT DEPOSITS	900079656-900079963	\$ 308,940.15
WIRE TRANSFERS	2020000012-2020000013	\$ 47,413.86
ADVANTAGE BANK-REGULAR CHECKS	79935-80036	\$ 259,878.80
TOTAL CHECKS TO BE APPROVED		\$ 766,789.94

Mr. Kolden updated the Board on the 2020-21 budget.

Motion by Mr. Decker, seconded by Mr. Schmidt, to approve J & D Snow Removal as contractor snow plowing for the 2020-21 school year. Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mr. Decker, to approve a contract addendum with Burnett Transit to revise billing for COVID-19 related closures to 76% of the contract rate. Voice vote – motion carried.

Motion by Mr. Schmidt, seconded by Mrs. Schmitt, to approve the revised long range facilities plan as recommended by the Facilities Committee. Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mrs. Schmitt, to convene in closed session per Wisconsin Statutes 19.85 c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

11.03 Superintendent Evaluation

11.04 Sale Price for 300 West Adams Street

Roll call vote – Motion carried 5-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Schmitt, Mrs. Ploeckelman, Mr. Decker; No–None. 8:18 PM

Motion by Mrs. Ploeckelman, seconded by Mr. Decker, to move from closed session and to reconvene in open session as previously announced. Voice vote - motion carried. 8:41 PM

The Board scheduled meetings.

Motion by Mrs. Schmitt, seconded by Mr. Schmidt, to adjourn the meeting. Voice vote – motion carried. Meeting adjourned at 8:42 PM

Respectfully Submitted: Kristen Seifert, Reporting Secretary

Convention 2021

WISCONSIN STATE EDUCATION CONVENTION
January 20-22, 2021



Virtual Registration Information

Event Registrations (log in required)

STANDARD REGISTRATION: \$240.00 per person

CANCELLATION DEADLINE: JAN. 8, 2021 – NO REFUNDS ISSUED AFTER JAN. 8, 2021

GROUP RATE REBATES: (per organization)

After the convention, school districts and CESAs will be provided a rebate if registering

five or more board members and/or administrators at the following levels:

5-8 registrants: 10% rebate

9 or more registrants: 15% rebate

The rebate will be based on total paid registration costs for the organization.

Rebates will begin to be issued in mid-February. The number of registrants excludes

canceled and guest registrations.

Registrants do not have to attend the live convention

to be eligible for the rebate. They may opt

to access the recordings only.
As a professional courtesy, each person
accessing the virtual convention
should be a registered attendee.

Wisconsin State Education Convention

122 W. Washington Ave., Suite 400 · Madison, WI 53703
toll-free 877-705-4422 ph 608-257-2622 · fax 608-257-8386
convention@wasb.org



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SCHOOL DISTRICT OF COLBY EDUCATION CENTER

Dr. Steven Kolden, Superintendent

Request To: ☒ Hire ☐ Transfer ☐ Expand Employment
(Please check appropriate assignment)

Purpose: To request approval for persons who have been transferred to a new position, have current assignment expanded, or tendered employment. In order to insure compliance with federal and state laws, clearance must be obtained from the human resources director prior to the person reporting to work.

Navarro, Zaira
Employee's Name: Last, First

Zaira High School ELL Aide
Position and Building Location

FTE: 1.0 Continuing Position? ☒ Yes ☐ No

(If no, Start and End Dates) _____ through _____

☐ Administration ☐ Teacher ☐ Long Term Sub ☒ Instructional Aide ☐ Clerical ☐ Maintenance ☐ Food Service ☐ Coach
☐ Other: _____

Work schedule for hourly staff (to include scheduled lunch break) 7:45 a.m. To 3:45 p.m.

Desired start date: January 4, 2021 Is this a support staff position? ☒ Yes ☐ No If yes, please attach work calendar.

Does this position require a substitute? ☒ Yes ☐ No Work Permit Attached (If Needed) ☐ Yes ☐ No

Indicate all account number(s) and percent of time for each account number to charge wages to (including grant accounts)

Hire Requested by:

Marcia Diedrich
Immediate or Program Supervisor's Signature

12-16-20
Date

S. Kolden
Superintendent's Signature

12-16-20
Date

Reason for position vacancy:

Position has been open for two years

Date position was vacated:

Number of candidate files:

1

Number of candidates after screening:

1

Number of candidates interviewed:

1

Person vacating position:

Penny Gurnz

Recruitment area:

Colby, Abbotsford,

Person(s) doing screening:

,

Person(s) doing interviewing:

Marcia Diedrich, Jessica Bohl

Candidate Biography / Resume & Application Attached

Employee needs the following:

☒ Web Page Access ☒ Email ☒ Phone Extension
☒ Student Information System ☒ Lunch Account ☒ FOB/Key/Parking
☐ Driver's License Background

OFFICE USE ONLY

SALARY: _____

CODE: _____

☐ PAYROLL
☐ BOOKKEEPER
☐ ACCT. PAYABLE

705 N. SECOND STREET • P.O. BOX 110 • COLBY, WI 54421-0139
PHONE 715.223.2301 • FAX 715.223.4539
SKOLDEN@COLBY.K12.WI.US



PACKING SLIP

Menzner Hardwoods Co.

105 Main Street
P.O. Box 217
Marathon, WI 54448-0217

PAGE

1

SHIPMENT DATE / TIME

12/09/20 11:51

Ship#

6186

SOLD TO COLBY HIGH SCHOOL
705 N 2ND ST
COLBY WI 54421

SHIP TO COLBY HIGH SCHOOL
705 N 2ND ST
COLBY WI 54421

ORDER NO.	ORDER DATE	CUSTOMER NO.	LOC	SLSMN	PURCHASE ORDER NO.	SHIP VIA	COL/PPD
357726	12/03/20	1194	01	30	DONATION	CUSTOMER P/U	COLLECT
QTY ORD	QTY SHIP	QTY B.O.	ITEM NO/ DESCRIPTION		UOM	TARGET SHIP DATE	LOCATION / PRIM BIN
184	184		OMIX3RL 3/4,MIXED SPECIES,RL REWORK, RE-CHOP Comment: 3' TO 4' RED OAK 7-1/2 TO 10" 92 PCS Tag#: 278569 Qty: 184		BF	(12/03/20)	01 -Loc
234	234		OMIX3RL 3/4,MIXED SPECIES,RL REWORK, RE-CHOP Comment: 36-57" MIXED 28C REWORK Tag#: 306716 Qty: 234		BF	(12/03/20)	01 -Loc
*** Shipment Summary			2 Cartons		0 Pallets	.00 Weight	
			Delivery Date: 12/10/2020				

COMMENTS

ANY CLAIMS MUST BE MADE WITHIN 10 DAYS UPON RECEIPT OF MATERIALS.
LOAD MUST BE TARPED FOR ENTIRE DISTANCE. KEEP CLEAN AND DRY.

FINANCIAL REPORT
BOARD OF EDUCATION MEETING
21-Dec-20

TOTAL REVENUE - November \$ 210,380.64

NICOLET NATIONAL BANK

REFERENDUM APPROVED ACCOUNT

-

PENSION ACCOUNT

1071

3,222.09

NICOLET NATIONAL BANK

MANUAL CHECKS

396-403

137,303.32

FORWARD FINANCIAL

MANUAL CHECKS

381-383

12,564.14

REGULAR CHECKS

32589-32597

4,806.13

DIRECT DEPOSITS

900079964-900080256

319,536.40

WIRE TRANSFERS

2020000014-2020000015

46,715.84

ADVANTAGE BANK

REGULAR CHECKS

80037-80197

707,925.65

TOTAL CHECKS TO BE APPROVED

1,232,073.57

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
Nov Dep	November Deposit	2020-2021	11/30/2020	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADD'T'L DSC/PAY TYPE	ACCOUNT/QUICK KEY	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
BNK2	1		Students - Sale of Doors		10 R 800 264 500000 000	649277	11/24/20	0.00	4.00
				CASH					
BNK2	2		Donors Choose.org - Reimbursement		10 E 100 310 221300 141	649278	11/24/20	0.00	779.00
				CHECK 63653					
BNK2	3		Columbus Catholic - CC Fees		10 R 800 271 162000 000	649279	11/24/20	0.00	120.00
				CHECK 52999					
BNK2	4		Students - Misc Items Sold		10 R 800 264 500000 000	649280	11/24/20	0.00	16.00
				CASH					
BNK2	5		Students - Course Fees		10 R 800 292 500000 000	649281	11/24/20	0.00	50.00
				OTHER TYPE					
BNK2	6		Wanda Moser - Lunch Donation		21 R 800 291 500000 950	649282	11/24/20	0.00	75.00
				CHECK 6446					
BNK2	7		City of Colby - Mobile Home Taxes		10 R 800 213 500000 000	649283	11/24/20	0.00	357.62
				CHECK 17221					
BNK2	8		State of WI - Court Order Repayment		10 R 800 971 500000 000	649284	11/24/20	0.00	300.00
				CHECK P2786785					
BNK2	9		Clark Electric Cooperative - Yearbook		10 R 800 279 161000 000	649285	11/24/20	0.00	40.00
				CHECK 82138					
BNK2	10		Stanley Boyd - CC Fees		10 R 800 271 162000 000	649286	11/24/20	0.00	125.00
				CHECK 83877					
BNK2	11		Really Good Stuff, LLC - Reimbursement		10 E 100 411 110000 000	649287	11/24/20	0.00	95.98
				CHECK 26189					
BNK2	12		Students - State Cross Country Fees		10 R 800 271 162000 000	649288	11/24/20	0.00	12,708.00
				OTHER TYPE					
BNK2	13		State of Wi - AODA Mini Grant		10 R 800 630 500000 388	649290	11/24/20	0.00	1,000.00
				OTHER TYPE					
BNK2	14		State of Wi - AODA		10 R 800 630 500000 395	649291	11/24/20	0.00	5,415.20
				OTHER TYPE					
BNK2	15		State of Wi - AODA		10 R 800 650 500000 332	649292	11/24/20	0.00	119,484.00
				OTHER TYPE					
BNK2	16		State of Wi - Food Service		50 R 800 717 257220 000	649293	11/24/20	0.00	21,830.43
				OTHER TYPE					
BNK2	17		State of Wi - Food Service		50 R 800 717 257220 000	649294	11/24/20	0.00	44,724.83
				OTHER TYPE					
BNK2	18		State of Wi - FFVP		50 R 800 730 257250 594	649295	11/24/20	0.00	2,924.06
				OTHER TYPE					

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
Nov Dep	November Deposit	2020-2021	11/30/2020	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DSC/PAY TYPE	ACCOUNT/QUICK KEY	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED									
BNK1	19		Forward Bank - Interest		10 R 800 280 500000 000	649296	11/24/20	0.00	68.45
			OTHER TYPE						
BNK8	20		Nicolet Bank - Interest		10 R 800 280 500000 000	649297	11/24/20	0.00	0.02
			OTHER TYPE						
BNK2	21		Nicolet Bank - Interest		39 R 800 280 281000 000	649298	11/24/20	0.00	11.65
			OTHER TYPE						
BNK2	22		Nicolet Bank - Interest		10 R 800 280 500000 000	649299	11/24/20	0.00	126.87
			OTHER TYPE						
BN72	23		Nicolet Bank - Interest		72 R 800 280 420000 000	649300	11/24/20	0.00	2.50
			OTHER TYPE						
BN46	24		Nicolet Bank - Interest		46 R 800 280 500000 000	649301	11/24/20	0.00	0.04
			OTHER TYPE						
BN49	25		Nicolet Bank - Interest		49 R 800 280 500000 606	649302	11/24/20	0.00	2.99
			OTHER TYPE						
BNK2	26		Students - Lunch Money		50 R 800 251 257220 000	649303	11/24/20	0.00	119.00
			OTHER TYPE						
CASH TOTAL								0.00	20.00
CHECK TOTAL								0.00	1,892.60
OTHER TYPE TOTAL								0.00	208,468.04
TOTALS FOR BATCH								0.00	210,380.64
BATCH TOTAL DIFFERENCE								0.00	-210,380.64
26 LINE ENTRIES FOR BATCH NUMBER Nov Dep									
CASH GRAND TOTAL								0.00	20.00
CHECK GRAND TOTAL								0.00	1,892.60
OTHER TYPE GRAND TOTAL								0.00	208,468.04
26 LINE ENTRIES FOR 1 BATCH GRAND TOTALS								0.00	210,380.64
GRAND TOTAL DIFFERENCE								0.00	-210,380.64

***** End of report *****

November 2020 Board Report

Forward Financial:

Manual Checks 381-383	12,564.14
Wire Transfers 202000014-202000015	46,715.84
Direct Deposits 900079964-900080256	319,536.40
Regular Checks 32589-32597	4,806.13

Nicolet National Bank:

Manual Checks 396-403	137,303.32
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Forward Financial:

Manual Checks: \$12,564.14

11/20/2020	381 GREAT WEST	5,444.45
11/20/2020	382 AMERICAN FUNDS	1,400.00
12/4/2020	383 GREAT WEST	5,719.69

Wire Transfers: \$46,715.84

11/20/2020	2020000014	WISCONISN RETIREMENT SYSTEM	22,794.26
11/20/2020	2020000015	WISCONISN RETIREMENT SYSTEM	23,921.58

Direct Deposits: \$319,536.40

900079964-900080256 = \$319,536.40

Regular Checks : \$4,806.13

	32589	Payroll Check	122.82
	32590	Payroll Check	565.81
	32591	Payroll Check	1,263.54
	32592	Ameriprise Financial	1,241.66
	32593	IDEA Foundation	80.00
	32594	Thrivent Financial	1,200.00
	32595	WI Support Collections Fund	46.15
	32596	IDEA Foundation	240.00
	32597	Payroll Check	46.15

Nicolet National Bank:

Manual Checks: \$137,303.32

11/20/2020	396	FED/FICA WITHHELD	\$52,866.67
11/20/2020	397	EBC - FLEX WITHHELD	\$1,506.09
11/20/2020	398	WEA TRUST ADVANTAGE	\$2,668.26
11/20/2020	399	STATE TAX WITHHELD	\$10,230.08
12/4/2020	400	EBC - FLEX WITHHELD	\$1,506.09
12/4/2020	401	FED/FICA WITHHELD	\$54,774.87
12/4/2020	402	WEA TRUST ADVANTAGE	\$2,668.32
12/4/2020	403	STATE TAX WITHHELD	\$11,082.94

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
80037	11/13/2020	ADVANCED DISPOSAL	M100010041	OCTOBER 2020 GARBAGE	0	1,017.44	10 E 800 310 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/PERSONAL SERVICES
80038	11/13/2020	AMERICAN WELDING & G	07432223	CYLINDER RENTAL - POOL ACCOUNT #BJ837	0	68.67	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80038	11/13/2020	AMERICAN WELDING & G	07431958	ACETYLENE, ARGON, OXYGEN, ARGON - HANNAN ACCOUNT #BC272	4012021152	457.25	10 E 400 411 136000 000	GENERAL FUND/TECH ED/GENERAL SUPPLIES
80038	11/13/2020	AMERICAN WELDING & G	07431958	CYLINDER RENTAL - CARBON DIOXIDE - BUCHANAN ACCOUNT #BC272	4012021127	18.29	10 E 400 411 126000 000	GENERAL FUND/SCIENCE/GENERAL SUPPLIES
80038	11/13/2020	AMERICAN WELDING & G	07431958	RENTAL CYLINDER MAIN - POOL - ACCOUNT BC272	0	27.25	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80039	11/13/2020	CENTRAL WI PLUMBING, 6306		BLOW OUT CONCESSION STAND & FOOTBALL FIELD LINES	1012021280	500.00	10 E 800 324 254200 000	GENERAL FUND/SITE REPAIRS/NON TECH REPAIRS & MAINTENANCE
80040	11/13/2020	CESA #10	359.88	2020-21 TITLE IV-A	1012021288	359.88	10 E 800 386 223900 381	GENERAL FUND/OTHER COORDINATION/PAYMENT TO CESA
80040	11/13/2020	CESA #10	13332	2020-21 1ST HALF TITLE I	1012021289	5,839.12	10 E 800 386 239000 141	GENERAL FUND/OTHER ADMINISTRATION/PAYME NT TO CESA
80040	11/13/2020	CESA #10	13302	TITLE II - 2020-21	1012021290	2,111.00	10 E 100 386 223900 365	GENERAL FUND/OTHER COORDINATION/PAYMENT TO CESA
80041	11/13/2020	CINTAS	4065372758	SHOP COAT AND TOWELS	0	57.72	10 E 400 411 136000 000	GENERAL FUND/TECH ED/GENERAL SUPPLIES
80042	11/13/2020	COLBY MIDDLE SCHOOL	SCRIP CARD	SCRIP CARDS FOR WINNERS OF GHT WALKING CHALLENGE	1022021061	50.00	10 E 100 310 221300 000	GENERAL FUND/INST. STAFF SERV. - TRAINING/PERSONAL SERVICES
80043	11/13/2020	COMPLETE CONTROL INC	SRVCE04130	SERVICE CALL - COLBY ELEMENTARY SCHOOL	1012021277	2,331.70	10 E 800 324 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/NON TECH

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								REPAIRS & MAINTENANCE
80044	11/13/2020	CRC LUMBER LLC	55967	CUSTODIAL SUPPLIES - SOUTH DISPLAY CASE	1012021282	60.05	10 E 800 411 254300 000	GENERAL FUND/BUILDING REPAIRS/GENERAL SUPPLIES
80044	11/13/2020	CRC LUMBER LLC	55889	CUSTODIAL SUPPLIES - SHED A	1012021281	115.75	10 E 800 411 254300 000	GENERAL FUND/BUILDING REPAIRS/GENERAL SUPPLIES
80045	11/13/2020	E.O. JOHNSON CO. INC	28138861	CONTRACT AGREEMENT - NOVEMBER 2020	1012021278	2,172.69	10 E 800 322 295000 000	GENERAL FUND/ADMIN TECHNOLOGY SERVICES/RENT OF COMP & RELATED & EQUIP
80046	11/13/2020	FASTENAL COMPANY	WIABB37422	ST. MARY'S SCHOOL - PLEASE APPLY CREDIT MEMO'S : WIABB36605 (\$215.27) & WIABB36606 (\$236.25)	1012021045	465.83	10 E 901 411 219000 000	GENERAL FUND/OTHER PUPIL SERVICES/GENERAL SUPPLIES
80047	11/13/2020	FOLLETT SCHOOL SOLUT	743242A	CE - 2020-2021 - FOLLETT	2002021063	106.48	10 E 100 432 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/LIBRARY BOOKS
80047	11/13/2020	FOLLETT SCHOOL SOLUT	755128A	MS - 2019-2020 - 432 - FOLLETT	2002021054	584.43	10 E 200 432 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/LIBRARY BOOKS
80048	11/13/2020	HOBART SERVICE	ZB85547	PARTS AND LABOR - CLPS66E DISHWASHER	1012021291	3,293.25	50 E 800 324 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/NON TECH REPAIRS & MAINTENANCE
80049	11/13/2020	IROW	291050	OCTOBER 2020 SHREDDING	1012021274	41.20	10 E 800 310 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/PERSONAL SERVICES
80050	11/13/2020	MARSHFIELD CLINIC	ACCOUNT 8-	EMPLOYEE FLU AND HEPATITIS B SHOTS	1012021287	1,538.27	10 E 800 310 264500 000	GENERAL FUND/STAFF HEALTH SERVICES/PERSONAL SERVICES

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80051	11/13/2020	MIDWAY STEEL INC	172965	SHEET METAL FOR ART AND METAL DESIGN CLASS - JON KLEINSCHMIDT	4012021053	425.00	10 E 400 411 121000 000	GENERAL FUND/ART/GENERAL SUPPLIES
80052	11/13/2020	NCS PEARSON INC	12180958	PEARSON ASSESMENTS - ELEMENTARY - JASON PENRY	6022021049	817.50	27 E 800 411 215000 341	SPECIAL EDUC./PSYCHOLOGICAL SERVICES/GENERAL SUPPLIES
80053	11/13/2020	NEWMAN, DOUG		EVENT WORK STATE CROSS COUNTRY MEET - 10/31/2020 - SESSIONS A, B & C - BUS PARKING	0	84.00	10 E 400 310 162308 000	GENERAL FUND/BOYS/GIRLS XC/PERSONAL SERVICES
80054	11/13/2020	OFFICE ENTERPRISES I	475009	NEOPOST INK CARTRIDGE - HIGH SCHOOL OFFICE	1012021284	192.59	10 E 800 411 263300 000	GENERAL FUND/PUBLIC INFORMATION/GENERAL SUPPLIES
80055	11/13/2020	POMP'S TIRE SERVICE,	350046361	TIRE AND TUBE FOR WHEELBARROW	1012021285	16.91	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80056	11/13/2020	PROVISION PARTNERS C	JANITOR AC	PROVISION - CUSTODIAL CHARGES	1012021275	43.95	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80056	11/13/2020	PROVISION PARTNERS C	JANITOR AC	PROVISION - CUSTODIAL CHARGES	1012021275	54.25	10 E 800 348 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/VEHICLE FUEL
80056	11/13/2020	PROVISION PARTNERS C	JANITOR AC	JANITORIAL CHARGES - GASOLINE AND SUPPLY PURCHASES	1012021222	16.66	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80056	11/13/2020	PROVISION PARTNERS C	JANITOR AC	JANITORIAL CHARGES - GASOLINE AND SUPPLY PURCHASES	1012021222	74.45	10 E 800 348 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/VEHICLE FUEL
80057	11/13/2020	DEPART OF PUBLIC INS	INV-01734-	CE - 2020-2021 - 362 - WISCAT	2002021005	200.00	10 E 100 362 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/SOFTWARE AS A SERVICE
80057	11/13/2020	DEPART OF PUBLIC INS	INV-01733-	MS - 2020-2021 - 362 - WISCAT	2002021007	200.00	10 E 200 362 222000 031	GENERAL

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								FUND/EDUCATIONAL MEDIA/SOFTWARE AS A SERVICE
80057	11/13/2020	DEPART OF PUBLIC INS	INV-01731-	HS - 2020-2021 - 362 - WISCAT	2002021006	200.00	10 E 400 362 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/SOFTWARE AS A SERVICE
80058	11/13/2020	SCHOOL DISTRICT OF S	EVENT FEE	CROSS COUNTRY SUB SECTIONAL FEE	0	50.00	10 E 400 940 162308 000	GENERAL FUND/BOYS/GIRLS XC/DUES & FEES
80059	11/13/2020	STERLING WATER INC	342X087780	SOLAR SALT - EQUIPMENT INSPECTION	0	127.15	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80059	11/13/2020	STERLING WATER INC	342X087726	BOTTLED WATER / RETURN / DEPOSITS	0	23.45	10 E 800 415 232100 000	GENERAL FUND/OFFICE OF SUPERINTENDENT/FOOD
80060	11/13/2020	TEAM SPORTING GOODS	AAF017527	JIM HAGEN - FOOTBALL - CLEAR DECALS WITH DARK GREN HORNET LOGO	0	130.60	10 E 400 411 162210 000	GENERAL FUND/FOOTBALL/GENERA L SUPPLIES
80061	11/13/2020	TRUGREEN LIMITED PAR	131752664	LAWN SERVICES	1012021283	484.09	10 E 800 324 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/NON TECH REPAIRS & MAINTENANCE
80062	11/13/2020	WISCONSIN ASSOCIATIO	1770	2020-2021 SKILLSUSA ANNUAL AFFILIATION FEE	4012021115	150.00	10 E 400 940 161333 000	GENERAL FUND/VOC. INDUSTRIAL CLUBS OF AM./DUES & FEES
80063	11/13/2020	XCEL ENERGY	707610612	ADAMS STREET - 10/6/2020 - 11/4/2020	0	94.87	10 E 800 336 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICIT Y OTHER THAN HEAT
80063	11/13/2020	XCEL ENERGY	707777468	COLBY ELEMENTARY - 10/6/2020 - 11/4/2020	0	1,360.18	10 E 800 336 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICIT Y OTHER THAN HEAT
80063	11/13/2020	XCEL ENERGY	707794985	COLBY HIGH SCHOOL - 10/6/2020 - 11/4/2020	0	6,481.65	10 E 800 336 253300 000	GENERAL FUND/OPERATION OF

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80063	11/13/2020	XCEL ENERGY	707789554	BALL PARK - 10/6/2020 - 11/4/2020	0	1,016.37	10 E 800 336 253300 000	BUILDINGS/ELECTRICIT Y OTHER THAN HEAT GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICIT Y OTHER THAN HEAT
80064	11/20/2020	BURNETT TRANSIT INC	7273	DECEMBER 2020 REGULAR BUS ROUTES	1012021246	58,658.04	10 E 800 341 256710 000	GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL
80065	11/20/2020	COMPLETE CONTROL INC	PB955	FINAL BILLING - PROJECT #2027054	1012021301	3,000.00	10 E 800 320 254300 000	GENERAL FUND/BUILDING REPAIRS/PROPERTY SERVICE
80065	11/20/2020	COMPLETE CONTROL INC	JC9161	COLBY SCHOOL / POOL/ LOCKER ROOM VENTILATION	1012021302	393.52	10 E 800 320 254300 000	GENERAL FUND/BUILDING REPAIRS/PROPERTY SERVICE
80065	11/20/2020	COMPLETE CONTROL INC	SRVCE04140	SERVICE CALL - COLBY SCHOOL DISTRICT	1012021309	261.00	10 E 800 324 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/NON TECH REPAIRS & MAINTENANCE
80066	11/20/2020	DASHIR MANAGEMENT SE	6744	DECEMBER 2020 POOL CPO	1012021297	175.00	10 E 800 310 253200 000	GENERAL FUND/OPERATION-SITES /PERSONAL SERVICES
80067	11/20/2020	DECKER SANITATION SE	31721	PORTABLE SERVICES FOR FALL SPORTS SEASON	1012021296	520.00	10 E 400 310 162210 000	GENERAL FUND/FOOTBALL/PERSON AL SERVICES
80067	11/20/2020	DECKER SANITATION SE	31721	PORTABLE SERVICES FOR FALL SPORTS SEASON	1012021296	2,180.00	10 E 400 310 162308 000	GENERAL FUND/BOYS/GIRLS XC/PERSONAL SERVICES
80068	11/20/2020	DELTA DENTAL OF WISC	1427456	Dental Insurance - December	0	10,345.49	10 L 000 000 811632 000	GENERAL FUND/DENTAL INS.
80068	11/20/2020	DELTA DENTAL OF WISC	1531698	Vision Insurance - December	0	499.01	10 L 000 000 811639 000	GENERAL FUND/OTHER INSURANCE
80068	11/20/2020	DELTA DENTAL OF WISC	1531698	Vision Insurance - December	0	127.45	27 L 000 000 811639 000	SPECIAL EDUC./OTHER INSURANCE

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80068	11/20/2020	DELTA DENTAL OF WISC	1531698	Vision Insurance - December	0	47.20	50 L 000 000 811639 000	FOOD SERVICE FUND/OTHER INSURANCE
80069	11/20/2020	FOLLETT SCHOOL SOLUT	767994	MS - 2019-2020 - 432 - FOLLETT	2002021054	270.17	10 E 200 432 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/LIBRARY BOOKS
80070	11/20/2020	HAYES, SAMUEL	OFFICIALS	11/12/2020 - BOYS MIDDLE SCHOOL BASKETBALL AT COLBY VS. COLUMBUS CATHOLIC	0	55.00	10 E 200 310 162205 000	GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES
80071	11/20/2020	KLABON, TONYA	EVENT WORK	MIDDLE SCHOOL - SWIMMING - LIFEGUARDING	0	60.38	10 E 200 310 162124 000	GENERAL FUND/GIRLS SWIMMING/PERSONAL SERVICES
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	8.50	10 E 800 251 139000 000	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	20.78	10 E 800 251 222000 000	GENERAL FUND/EDUCATIONAL MEDIA/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	7.41	10 E 800 251 223910 000	GENERAL FUND/READING SPECIALIST/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	63.12	10 E 800 251 232100 000	GENERAL FUND/OFFICE OF SUPERINTENDENT/INCOM E PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	22.52	10 E 800 251 252000 000	GENERAL FUND/FISCAL/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	40.65	10 E 800 251 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/INCOME

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80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	24.61	27 E 100 251 158100 011	PROTECTION INSURANCE SPECIAL EDUC./MULTICATEGORIC AL HANDICAPPED/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	43.58	27 E 400 251 158100 011	SPECIAL EDUC./MULTICATEGORIC AL HANDICAPPED/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	30.86	27 E 800 251 156600 011	SPECIAL EDUC./SPEECH/LANGUAG E/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	15.01	27 E 800 251 215000 011	SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	14.09	27 E 800 251 223300 011	SPECIAL EDUC./EEN DIRECTOR/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	50.70	50 E 800 251 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	19.52	27 E 200 251 158100 011	SPECIAL EDUC./MULTICATEGORIC AL HANDICAPPED/INCOME PROTECTION INSURANCE

CHECK CHECK			INVOICE		PO	ACCOUNT				ACCOUNT
NUMBER	DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	AMOUNT	NUMBER			DESCRIPTION
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	15.26	10 E 800 251 223100	000		GENERAL FUND/ATHLETIC DIRECTOR/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	1.45	27 E 100 251 159300	011		SPECIAL EDUC./ADAPTIVE PHY ED/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	15.03	10 E 050 251 110000	000		GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	2.26	10 E 800 251 215000	000		GENERAL FUND/PSYCHOLOGICAL SERVICES/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	55.58	10 E 100 251 110000	000		GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	44.29	10 E 100 251 110000	332		GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	277.44	10 E 200 251 120000	000		GENERAL FUND/REGULAR CURRICULUM/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	6.79	10 E 200 251 141000	000		GENERAL FUND/HEALTH/INCOME PROTECTION INSURANCE

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80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	10.19	10 E 200 251 143000 000	GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	13.08	10 E 100 251 143000 000	GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	12.15	10 E 200 251 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	1.24	27 E 200 251 213000 011	SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	14.36	10 E 100 251 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	1.59	27 E 100 251 213000 011	SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	15.32	10 E 200 251 122000 141	GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	15.32	10 E 100 251 122000 141	GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability -	0	15.74	10 E 100 251 121000 000	GENERAL

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				December				FUND/ART/ INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	7.22	10 E 200 251 121000 000	GENERAL FUND/ART/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	7.22	10 E 400 251 121000 000	GENERAL FUND/ART/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	12.09	10 E 400 251 124000 000	GENERAL FUND/MATHEMATICS/INC OME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	10.01	10 E 100 251 125100 000	GENERAL FUND/MUSICAL GENERAL/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	5.00	10 E 200 251 125400 000	GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	5.01	10 E 400 251 125400 000	GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	5.54	10 E 200 251 125500 000	GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	5.53	10 E 400 251 125500 000	GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability -	0	31.21	10 E 400 251 126000 000	GENERAL

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
				December				FUND/SCIENCE/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	35.11	10 E 400 251 127000 000	GENERAL FUND/SOCIAL STUDIES/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	11.00	10 E 400 251 122000 000	GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	5.91	10 E 400 251 132000 000	GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	2.96	10 E 100 251 132000 000	GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	2.96	10 E 200 251 132000 000	GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	8.01	10 E 400 251 131000 000	GENERAL FUND/AGRICULTURE/INC OME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	2.00	10 E 200 251 131000 000	GENERAL FUND/AGRICULTURE/INC OME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	30.15	10 E 100 251 241000 000	GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability -	0	39.18	10 E 200 251 241000 000	GENERAL FUND/OFFICE

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				December				OF PRINCIPAL/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	45.00	10 E 400 251 241000 000	GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	7.82	10 E 400 251 135000 000	GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	3.35	10 E 200 251 135000 000	GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	7.41	10 E 800 251 110000 341	GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	7.15	27 E 050 251 159100 341	SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	22.14	27 E 100 251 159100 011	SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	36.78	27 E 200 251 159100 011	SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	14.16	27 E 400 251 159100 011	SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability -	0	3.58	10 E 400 251 141000 000	GENERAL

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
				December				FUND/HEALTH/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	9.21	10 E 400 251 143000 000	GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	11.88	27 E 050 251 152000 011	SPECIAL EDUC./EARLY CHILDHOOD/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	24.11	10 E 400 251 136000 000	GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	1.88	10 E 200 251 136000 000	GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	17.90	10 E 400 251 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	6.37	27 E 200 251 159100 341	SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	12.80	10 E 100 251 124000 000	GENERAL FUND/MATHEMATICS/INC OME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	29.17	10 E 100 251 122000 000	GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	2.19	10 E 800 251 171000 391	GENERAL FUND/CULTURAL/SOCIAL

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
								LY
								DISADVANTAGE/INCOME
								PROTECTION
								INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	12.41	10 E 800 251 171000 000	GENERAL
								FUND/CULTURAL/SOCIAL
								LY
								DISADVANTAGE/INCOME
								PROTECTION
								INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	4.77	10 E 800 251 229000 000	GENERAL
								FUND/INSTRUCTIONAL
								STAFF
								SERVICES/INCOME
								PROTECTION
								INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	1.61	10 E 200 251 123000 000	GENERAL
								FUND/FOREIGN
								LANGUAGE/INCOME
								PROTECTION
								INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	9.11	10 E 400 251 123000 000	GENERAL
								FUND/FOREIGN
								LANGUAGE/INCOME
								PROTECTION
								INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	10.04	10 E 100 251 171000 000	GENERAL
								FUND/CULTURAL/SOCIAL
								LY
								DISADVANTAGE/INCOME
								PROTECTION
								INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	6.11	10 E 200 251 171000 000	GENERAL
								FUND/CULTURAL/SOCIAL
								LY
								DISADVANTAGE/INCOME
								PROTECTION
								INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability -	0	8.18	10 E 200 251 222000 000	GENERAL

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
				December				FUND/EDUCATIONAL MEDIA/ INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	4.29	10 E 400 251 222000 000	GENERAL FUND/EDUCATIONAL MEDIA/ INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417704	Long Term Disability - December	0	7.05	10 E 400 251 129000 000	GENERAL FUND/OTHER REGULAR CURRICULUM/ INCOME PROTECTION INSURANCE
80075	11/20/2020	MADISON NATIONAL LIF	1417703	Short Term Disability - December	0	297.92	10 L 000 000 811635 000	GENERAL FUND/DISABILITY
80075	11/20/2020	MADISON NATIONAL LIF	1417703	Short Term Disability - December	0	72.24	27 L 000 000 811635 000	SPECIAL EDUC./DISABILITY
80076	11/20/2020	MARSHFIELD BOOK & ST	358275	READING RESOURCES - SEQUENCE LETTERS - LISA BRILL	3002021007	13.59	10 E 100 411 122000 141	GENERAL FUND/ENGLISH/GENERAL SUPPLIES
80077	11/20/2020	NASSCO INC	S2686987.0	MAINTENANCE SUPPLIES	1012021286	2,618.31	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80077	11/20/2020	NASSCO INC	S2686987.0	MAINTENANCE SUPPLIES	1012021308	433.80	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80078	11/20/2020	NCS PEARSON INC	12239226	PEARSON ASSESMENTS - LICENSE RENEWALS	6022021049	575.00	27 E 800 411 215000 341	SPECIAL EDUC./PSYCHOLOGICAL SERVICES/GENERAL SUPPLIES
80079	11/20/2020	QUADIENT FINANCE USA	POSTAGE RE	ACCOUNT 7900 0440 8066 1030 - POSTAGE REFILL	0	1,053.81	10 E 800 353 263300 000	GENERAL FUND/PUBLIC INFORMATION/POSTAGE
80080	11/20/2020	QUALITY DOOR & HARDW	705876	NEW HIGH SCHOOL DOORS WITH VENTS	1012021299	5,370.56	10 E 800 541 255300 000	GENERAL FUND/REMODELING/BUIL DING COMPONENT ADDITION

CHECK CHECK			INVOICE	INVOICE	PO	ACCOUNT			ACCOUNT
NUMBER	DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	AMOUNT	NUMBER		DESCRIPTION
80080	11/20/2020	QUALITY DOOR & HARDW	705877	CLOSER FOR RESTROOM DOOR BY THEATER	1012021300	272.04	10 E 800 541 255300 000		GENERAL FUND/REMODELING/BUILDING COMPONENT ADDITION
80081	11/20/2020	RIVER COUNTRY COOP	366003 / 3	MAINTENANCE SUPPLIES	1012021293	95.62	10 E 800 411 253300 000		GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80082	11/20/2020	MEDFORD AREA PUBLIC	2020-2021	2020- 2021 RVA EDUCATION SERVICES - FALL BILLING	1012021292	23,998.00	10 E 903 382 431100 000		GENERAL FUND/TUITION RURAL VIRTUAL ACADEMY/INTERDISTRICT PAYMENT
80083	11/20/2020	TEAM SPORTING GOODS	AAF017543	POWER FLEX TAPE - JIM HAGEN - FOOTBALL	0	148.95	10 E 400 411 162210 000		GENERAL FUND/FOOTBALL/GENERAL SUPPLIES
80083	11/20/2020	TEAM SPORTING GOODS	AAF017782	#MARKV Basketball Scorebooks	8012021037	14.28	10 E 400 310 162205 000		GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES
80083	11/20/2020	TEAM SPORTING GOODS	AAC026337	SPRAY PAINT / FLAGS - STATE CROSS COUNTRY MEET - BRYON GRAUN	0	288.83	10 E 400 411 162308 000		GENERAL FUND/BOYS/GIRLS XC/GENERAL SUPPLIES
80084	11/20/2020	THE O'BRIEN AGENCY,	894	DISTRICT COPY PAPER	1012021295	1,010.00	10 E 800 411 120000 000		GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES
80085	11/20/2020	U.S. CELLULAR	0404913178	SERVICE - COLBY SCHOOL DISTRICT	0	1,984.46	10 E 800 355 263300 000		GENERAL FUND/PUBLIC INFORMATION/TELEPHONE
80086	11/20/2020	WCA GROUP HEALTH TRU	10205979	Health Insurance - December	0	164,837.20	10 L 000 000 811631 000		GENERAL FUND/HEALTH INSURANCE
80088	11/20/2020	WE ENERGIES	8885-692-8	SCHOOL DISTRICT 10/14/2020 - 11/13/2020	0	66.82	10 E 800 331 253300 000		GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
80088	11/20/2020	WE ENERGIES	1006-621-8	LOT FRONT - 10/14/2020 - 11/12/2020	0	1,175.55	10 E 800 331 253300 000		GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
80088	11/20/2020	WE ENERGIES	2427-483-1	ADAMS STREET - 10/14/2020 - 11/13/2020	0	35.61	10 E 800 331 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
80088	11/20/2020	WE ENERGIES	5277-255-9	SCHOOL DISTRICT 10/15/2020 - 11/13/2020	0	117.19	10 E 800 331 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
80088	11/20/2020	WE ENERGIES	1005-690-6	GAS SERVICE FOR 10/15/2020 - 11/13/2020 - LOT BACK	0	2,437.47	10 E 800 331 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
80089	11/20/2020	WELD RILEY, S.C.	54394	OCTOBER STATEMENT	1012021305	420.50	10 E 800 310 231500 000	GENERAL FUND/BOARD OF ED. LEGAL/PERSONAL SERVICES
80090	11/20/2020	WI EDUC.MEDIA & TECH 01644	01644	HS - 2020-2021 - WEMTA MEMBERSHIP RENEWAL	2002021040	24.38	10 E 400 310 221300 000	GENERAL FUND/INST. STAFF SERV. - TRAINING/PERSONAL SERVICES
80090	11/20/2020	WI EDUC.MEDIA & TECH 01644	01644	HS - 2020-2021 - WEMTA MEMBERSHIP RENEWAL	2002021040	41.88	10 E 400 342 221300 000	GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAVEL & EXP.
80090	11/20/2020	WI EDUC.MEDIA & TECH 01644	01644	HS - 2020-2021 - WEMTA MEMBERSHIP RENEWAL	2002021040	5.74	10 E 400 940 222000 000	GENERAL FUND/EDUCATIONAL MEDIA/DUES & FEES
80091	11/20/2020	WIAA	STATECROSS	HOSTED 2020 STATE CROSS COUNTRY MEET - 10/31/2020	0	9,279.20	10 E 400 940 162308 000	GENERAL FUND/BOYS/GIRLS XC/DUES & FEES
80092	11/20/2020	WIL-KIL PEST CONTROL 4039230	4039230	COMM ERON MONTHLY - COLBY SCHOOL DISTRICT	0	41.50	10 E 800 310 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/PERSONAL SERVICES
80092	11/20/2020	WIL-KIL PEST CONTROL 4045060	4045060	RATS/MICE - COLBY MIDDLE SCHOOL	0	40.00	10 E 800 310 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/PERSONAL SERVICES
80093	11/20/2020	XCEL ENERGY	708940138	COLBY HIGH SCHOOL -	0	42.06	10 E 800 336 253300 000	GENERAL

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
				10/15/2020 - 11/14/2020				FUND/OPERATION OF BUILDINGS/ELECTRICIT Y OTHER THAN HEAT
80094	11/25/2020	DALCO	3700865	CUSTODIAL AND KITCHEN SUPPLIES	1012021312	247.32	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80094	11/25/2020	DALCO	3700865	CUSTODIAL AND KITCHEN SUPPLIES	1012021312	62.34	50 E 800 419 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPPLIES
80095	11/25/2020	DON JOHNSTON	447278	SNAP AND READ YEAR 3 OF 3 RENEWAL	1012021317	1,920.24	10 E 800 362 221500 000	GENERAL FUND/INSTRUCTION RELATED TECHNOLOGY/SOFTWARE AS A SERVICE
80096	11/25/2020	FOLLETT SCHOOL SOLUT	770627	COLBY ELEMENTARY - NANCY BECKER	2002021063	384.63	10 E 100 432 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/LIBRARY BOOKS
80097	11/25/2020	IASCO	M15876	KEVIN KIOEHLER - MIDDLE SCHOOL PROJECT	2022021055	142.55	10 E 200 411 136000 000	GENERAL FUND/TECH ED/GENERAL SUPPLIES
80098	11/25/2020	MARAWOOD CONFERENCE	FALLMEDALS	MARAWOOD CONFERENCE FALL MEDALS - FOOTBALL	1012021314	175.50	10 E 400 411 162210 000	GENERAL FUND/FOOTBALL/GENERA L SUPPLIES
80099	11/25/2020	MEYER LUMBER SUPPLY,	11007867	MAINTENANCE SUPPLIES	1012021316	25.47	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80100	11/25/2020	MIKE JAKEL	4237	MAXIMUM AUTOSPORTS & SIGNS	1012021313	2,420.00	21 E 800 310 253300 943	SPECIAL PROJECTS/OPERATION OF BUILDINGS/PERSONAL SERVICES
80101	11/25/2020	QUALITY DOOR & HARDW	706000	WOOD DOOR REPLACEMENTS - HIGH SCHOOL	1012021310	30,216.80	10 E 800 541 255300 000	GENERAL FUND/REMODELING/BUIL DING COMPONENT ADDITION
80101	11/25/2020	QUALITY DOOR & HARDW	706001	WOOD REPLACEMENT DOORS -	1012021311	7,201.76	10 E 800 541 255300 000	GENERAL

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
				ADDITIONAL 13				FUND/REMODELING/BUILDING COMPONENT ADDITION
80102	11/25/2020	WE ENERGIES	1085-638-3	ELEMENTARY 10/15/2020 - 11/13/2020	0	887.87	10 E 800 331 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
80103	12/04/2020	ABBY COUNTY MARKET	ACCOUNT #9	BLESSINGS IN A BACKPACK	0	34.93	21 E 800 415 110000 941	SPECIAL PROJECTS/ELEMENTARY CURRICULUM/FOOD
80103	12/04/2020	ABBY COUNTY MARKET	ACCOUNT #	NICOLE SCHALOW CLASSES	6022021042	33.23	27 E 400 415 158100 341	SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD
80103	12/04/2020	ABBY COUNTY MARKET	ACCOUNT #8	SARAH OEHMICHEN - F & CE	4012021120	92.00	10 E 400 415 135000 000	GENERAL FUND/FAMILY & CONSUMER EC/FOOD
80103	12/04/2020	ABBY COUNTY MARKET	ACCOUNT #	SARAH OEHMICHEN - F & CE	4012021120	401.42	10 E 400 415 135000 000	GENERAL FUND/FAMILY & CONSUMER EC/FOOD
80104	12/04/2020	BCN TELECOM, INC	23028005	DECEMBER 2020	0	51.82	10 E 800 355 263300 000	GENERAL FUND/PUBLIC INFORMATION/TELEPHONE
80105	12/04/2020	BURNETT TRANSIT INC	7292	JANUARY 2021 REGULAR BUS ROUTES	1012021328	65,145.96	10 E 800 341 256710 000	GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL
80105	12/04/2020	BURNETT TRANSIT INC	7288	NOVEMBER 2020 EXTRA-CURRICULAR TRIPS	1012021327	428.06	10 E 800 341 256743 000	GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL
80105	12/04/2020	BURNETT TRANSIT INC	7298	COLBY SHORT BUS ROUTE - NOVEMBER 2020	1012021329	4,072.80	10 E 800 341 256710 000	GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL
80106	12/04/2020	CHARTER COMMUNICATIO	0022996112	COLBY SCHOOL DISTRICT	0	157.28	10 E 800 358 295000 000	GENERAL FUND/ADMIN TECHNOLOGY SERVICES/ON-LINE COMMUNICATIONS
80107	12/04/2020	CHESTNUT CONSULTING	MSP-7287	MONTHLY BILLING FOR DECEMBER 2020	1012021333	3,929.00	10 E 800 361 295000 000	GENERAL FUND/ADMIN TECHNOLOGY SERVICES/TECHNOLOGY

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
80109	12/04/2020	CITY OF COLBY	000-1066-0	ADAMS ST HOUSE 11/16/2020 - 12/01/2020	0	18.33	10 E 800 337 253300 000	SERVICES GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE
80109	12/04/2020	CITY OF COLBY	000-1007-0	HIGH SCHOOL 11/16/2020 - 12/1/2020	0	806.69	10 E 800 337 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE
80109	12/04/2020	CITY OF COLBY	000-1006-0	ELEMENTARY SCHOOL 11/16/2020 - 12/1/2020	0	653.09	10 E 800 337 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE
80109	12/04/2020	CITY OF COLBY	000-1009-0	CONCESSION STAND - 11/16/2020 - 12/1/2020	0	53.61	10 E 800 337 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE
80109	12/04/2020	CITY OF COLBY	000-1008-0	MIDDLE SCHOOL 11/16/2020 - 12/1/2020	0	322.41	10 E 800 337 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE
80110	12/04/2020	COLBY MIDDLE SCHOOL	SCRIP CARD	STUDENT ATHLETIC WORKERS	0	140.00	10 E 400 310 162121 000	GENERAL FUND/GIRLS VOLLEYBALL/PERSONAL SERVICES
80110	12/04/2020	COLBY MIDDLE SCHOOL	SCRIP CARD	STUDENT ATHLETIC WORKERS	0	110.00	10 E 400 310 162124 000	GENERAL FUND/GIRLS SWIMMING/PERSONAL SERVICES
80110	12/04/2020	COLBY MIDDLE SCHOOL	SCRIP CARD	STUDENT ATHLETIC WORKERS	0	90.00	10 E 400 310 162210 000	GENERAL FUND/FOOTBALL/PERSON AL SERVICES
80110	12/04/2020	COLBY MIDDLE SCHOOL	SCRIP CARD	STUDENT ATHLETIC WORKERS	0	10.00	10 E 400 310 162308 000	GENERAL FUND/BOYS/GIRLS XC/PERSONAL SERVICES
80111	12/04/2020	DEAN DAIRY OF WISCON	NOVEMBER20	MILK CHARGES FOR NOVEMBER 2020	0	2,492.63	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80112	12/04/2020	DRUG TEST MIDWEST, L	23022	NATIONWIDE CRIMINAL DATABASE	1012021330	27.00	10 E 800 310 232100 000	GENERAL FUND/OFFICE

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
				SEARCH				OF SUPERINTENDENT/PERSO NAL SERVICES
80113	12/04/2020	FOLLETT SCHOOL SOLUT	770600	HIGH SCHOOL - FOLLETT - CUSTOMER 15155	2002021057	519.93	10 E 400 432 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/LIBRARY BOOKS
80114	12/04/2020	FOURMENS FARM HOME - NOVEMBER20		MAINTENANCE SUPPLIES	1012021298	7.98	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80114	12/04/2020	FOURMENS FARM HOME - NOVEMBER 2		MAINTENANCE SUPPLIES	1012021318	72.40	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80114	12/04/2020	FOURMENS FARM HOME - NOVEMBER		MAINTENANCE SUPPLIES - CUSTODIANS	1012021276	25.82	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80114	12/04/2020	FOURMENS FARM HOME - NOVEMBER		MAINTENANCE SUPPLIES	0	1.20	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80115	12/04/2020	FRICKE-THIEME, JANE	REIMBURSEM	MILEAGE REIMBURSEMENT	1012021335	51.75	27 E 800 342 159100 341	SPECIAL EDUC./EEN AIDES/EMPLOYEE TRAVEL & EXP.
80116	12/04/2020	HINKER, ERIN	REIMBURSEM	MILEAGE REIMBURSEMENT	1012021334	8.63	27 E 800 342 159100 000	SPECIAL EDUC./EEN AIDES/EMPLOYEE TRAVEL & EXP.
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-133677	COMMODITIES	0	43.40	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-133692	FOOD	0	68.70	50 E 800 415 257250 594	FOOD SERVICE FUND/FOOD SERVICE-A LA CARTE/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-133675	FOOD AND SUPPLIES	0	436.15	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-133675	FOOD AND SUPPLIES	0	59.40	50 E 800 415 257225 000	FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-133675	FOOD AND SUPPLIES	0	23.13	50 E 800 415 257250 594	FOOD SERVICE FUND/FOOD SERVICE-A LA CARTE/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-134824	FOOD AND SUPPLIES	0	146.58	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-134824	FOOD AND SUPPLIES	0	97.67	50 E 800 419 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPPLIES
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-134824	FOOD AND SUPPLIES	0	374.88	50 E 800 415 257250 594	FOOD SERVICE FUND/FOOD SERVICE-A LA CARTE/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-135647	FOOD	0	166.35	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-135643	FOOD AND SUPPLIES	0	583.53	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-135643	FOOD AND SUPPLIES	0	31.75	50 E 800 419 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPPLIES
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-135643	FOOD AND SUPPLIES	0	94.52	50 E 800 415 257250 594	FOOD SERVICE FUND/FOOD SERVICE-A LA CARTE/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-136679	FOOD AND SUPPLIES	0	245.71	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-136679	FOOD AND SUPPLIES	0	99.96	50 E 800 419 257220 000	FOOD SERVICE

CHECK CHECK		INVOICE INVOICE		PO	ACCOUNT			
NUMBER	DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	AMOUNT	NUMBER	DESCRIPTION
								FUND/FOOD
								SERVICE-LUNCH
								PROGRAM/OTHER
								SUPPLIES
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-136679	FOOD AND SUPPLIES	0	55.32	50 E 800 415 257225 000	FOOD SERVICE
								FUND/BREAKFAST
								PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-136679	FOOD AND SUPPLIES	0	327.56	50 E 800 415 257250 594	FOOD SERVICE
								FUND/FOOD SERVICE-A
								LA CARTE/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-136676	SUPPLIES	0	15.62	50 E 800 419 257220 000	FOOD SERVICE
								FUND/FOOD
								SERVICE-LUNCH
								PROGRAM/OTHER
								SUPPLIES
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-136691	COMMODITIES	0	21.00	50 E 800 415 257220 000	FOOD SERVICE
								FUND/FOOD
								SERVICE-LUNCH
								PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-137513	FOOD AND SUPPLIES	0	74.82	50 E 800 415 257220 000	FOOD SERVICE
								FUND/FOOD
								SERVICE-LUNCH
								PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-137513	FOOD AND SUPPLIES	0	59.74	50 E 800 419 257220 000	FOOD SERVICE
								FUND/FOOD
								SERVICE-LUNCH
								PROGRAM/OTHER
								SUPPLIES
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-137513	FOOD AND SUPPLIES	0	112.74	50 E 800 415 257225 000	FOOD SERVICE
								FUND/BREAKFAST
								PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-137513	FOOD AND SUPPLIES	0	37.83	50 E 800 419 257225 000	FOOD SERVICE
								FUND/BREAKFAST
								PROGRAM/OTHER
								SUPPLIES
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-137511	COMMODITIES	0	42.00	50 E 800 415 257220 000	FOOD SERVICE
								FUND/FOOD
								SERVICE-LUNCH
								PROGRAM/FOOD

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80120	12/04/2020	INDIANHEAD	FOODSERVI INV-137505	FOOD	0	100.20	50 E 800 415 257250 594	FOOD SERVICE FUND/FOOD SERVICE-A LA CARTE/FOOD
80120	12/04/2020	INDIANHEAD	FOODSERVI CM-22957	CREDIT MEMO - DEFECTIVE BLEACH GALLON JUG	0	-18.04	50 E 800 419 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPPLIES
80120	12/04/2020	INDIANHEAD	FOODSERVI INV-138471	FOOD AND SUPPLIES	0	240.02	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD	FOODSERVI INV-138471	FOOD AND SUPPLIES	0	35.83	50 E 800 415 257225 000	FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD	FOODSERVI INV-138472	FREE MERCHANDISE- 2021 CALENDARS	0	0.00	50 E 800 419 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPPLIES
80120	12/04/2020	INDIANHEAD	FOODSERVI INV-138485	COMMODITIES	0	33.60	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD	FOODSERVI INV-139252	COMMODITIES	0	77.00	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD	FOODSERVI INV-139245	FOOD AND SUPPLIES	0	263.11	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80120	12/04/2020	INDIANHEAD	FOODSERVI INV-139245	FOOD AND SUPPLIES	0	150.91	50 E 800 419 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPPLIES
80120	12/04/2020	INDIANHEAD	FOODSERVI INV-139245	FOOD AND SUPPLIES	0	81.04	50 E 800 415 257225 000	FOOD SERVICE FUND/BREAKFAST

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80120	12/04/2020	INDIANHEAD FOODSERVI	INV-140208	FOOD AND SUPPLIES	0	232.01	50 E 800 415 257220 000	PROGRAM/FOOD FOOD SERVICE FUND/FOOD SERVICE-LUNCH
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-140208	FOOD AND SUPPLIES	0	42.87	50 E 800 419 257220 000	PROGRAM/FOOD FOOD SERVICE FUND/FOOD SERVICE-LUNCH
80120	12/04/2020	INDIANHEAD FOODSERVI	INV-140208	FOOD AND SUPPLIES	0	134.34	50 E 800 415 257250 594	PROGRAM/OTHER SUPPLIES FOOD SERVICE FUND/FOOD SERVICE-A LA CARTE/FOOD
80121	12/04/2020	JOSTENS	25218505	DIPLOMAS - GRADUATION	4012021104	476.44	10 E 400 411 241000 000	GENERAL FUND/OFFICE OF PRINCIPAL/GENERAL SUPPLIES
80122	12/04/2020	KURT OR HEATHER KULA	REIMBURSEM	MILEAGE - OCTOBER & NOVEMBER 2020	1012021332	61.44	10 E 800 341 256730 000	GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL
80123	12/04/2020	NASSCO INC	S2686987.0	MAINTENANCE SUPPLIES	1012021326	186.35	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80124	12/04/2020	PROGRESSIVE TRAVEL,	12709 & 12	HS FOOTBALL CHARTER TRIPS	1012021331	1,608.50	10 E 800 341 256743 000	GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL
80139	12/04/2020	RCU CARDHOLDER SERVI	10010882	USPS - JAMES HAGEN - CERTIFIED MAILINGS TO STUDENTS	0	27.80	10 E 800 353 263300 000	GENERAL FUND/PUBLIC INFORMATION/POSTAGE
80139	12/04/2020	RCU CARDHOLDER SERVI	10000525	JASON PENRY - PEARSON ASSESSMENTS	6022021049	165.00	27 E 800 411 215000 341	SPECIAL EDUC./PSYCHOLOGICAL SERVICES/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10000527	JASON PENRY - PEARSON ASSESSMENTS	6022021049	221.00	27 E 800 411 215000 341	SPECIAL EDUC./PSYCHOLOGICAL SERVICES/GENERAL SUPPLIES

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80139	12/04/2020	RCU CARDHOLDER SERVI	10002221	AMAZON - SARAH HAUGE - CLASSROOM MATERIALS	6022021057	19.98	27 E 100 411 158100 341	SPECIAL EDUC./MULTICATEGORIC AL HANDICAPPED/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10002593	AMAZON - SCHOOL NURSE - SUPPLIES NEEDED	1012021241	102.30	10 E 800 411 214000 000	GENERAL FUND/PUPIL HEALTH SERVICES/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10009723	AMAZON - SARAH HAUGE - CLASSROOM ITEMS ELEMENTARY	6022021057	34.37	27 E 100 411 158100 341	SPECIAL EDUC./MULTICATEGORIC AL HANDICAPPED/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10005056	AMAZON - DENNIS HANNAN / KEVIN KOEHLER - MEDICAL SUPPLIES, RE-STOCKING	1012021227	4.35	10 E 400 411 136000 000	GENERAL FUND/TECH ED/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10004455	AMAZON - SCHOOL NURSE SUPPLIES	1012021237	13.98	10 E 800 411 214000 000	GENERAL FUND/PUPIL HEALTH SERVICES/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10002492	AMAZON - SCHOOL NURSE - THROW BLANKET	1012021238	15.99	10 E 800 411 214000 000	GENERAL FUND/PUPIL HEALTH SERVICES/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10001801	MACGILL DISCOUNT NURSE SUPPLIES - SCHOOL NURSE	1012021254	38.42	10 E 800 411 214000 000	GENERAL FUND/PUPIL HEALTH SERVICES/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10002746	AMAZON - RANDY SCHOLZEL - ZURN PLUNGER HANDLE REPAIR KIT	1012021255	26.20	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10002295	AMAZON - SCHOOL NURSE - DISPOSABLE FACE MASKS	0	37.98	10 E 800 411 214000 000	GENERAL FUND/PUPIL HEALTH SERVICES/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10007865	AMAZON - SCHOOL NURSE - DISPOSABLE ELEMENTARY KIDS	0	254.60	10 E 800 411 214000 000	GENERAL FUND/PUPIL HEALTH

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				MASKS				SERVICES/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10000213	AMAZON - COMPACT MIRRORS - JENNIFER PETERSON ELEMENTARY	1022021060	53.16	10 E 100 310 221300 332	GENERAL FUND/INST. STAFF SERV. - TRAINING/PERSONAL SERVICES
80139	12/04/2020	RCU CARDHOLDER SERVI	10002103	AMAZON - DISTRICT OFFICE - NEW THREE HOLE PUNCH	0	15.99	10 E 800 411 232100 000	GENERAL FUND/OFFICE OF SUPERINTENDENT/GENER AL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10001503	AMAZON - CARL PERKINS - NEXT WAVE CNC SHARK MACHINE - HANNAN	4012021173	1,942.48	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10002860	AMAZON - CARL PERKINS - SARAH OEHMICHEN	4012021177	27.28	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10002888	VISUALZ - CARL PERKINS - SARAH OEHMICHEN	4012021176	144.90	10 E 800 431 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/AUDIO-VISUAL MEDIA
80139	12/04/2020	RCU CARDHOLDER SERVI	10004100	CARL PERKINS - JOANN FABRICS - CLASSROOM SUPPLIES - SARAH OEHMICHEN	4012021177	60.60	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10010532	AMAZON - CARL PERKINS - CLASSROOM SUPPLIES - SARAH OEHMICHEN	4012021175	45.54	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10004681	AMAZON - CARL PERKINS - CLASSROOM SUPPLIES - SARAH OEHMICHEN	4012021174	49.24	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10008752	AMAZON - CARL PERKINS - CLASSROOM SUPPLIES - SARAH OEHMICHEN	4012021174	46.38	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10008753	AMAZON - CARL PERKINS -	4012021174	149.40	10 E 800 411 139000 401	GENERAL FUND/OTHER

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				CLASSROOM SUPPLIES - SARAH OEHMICHEN				VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10009946	QUILL - MIDDLE SCHOOL SUPPLIES - JAMIE KULESA	2022021054	220.85	10 E 200 411 120000 000	GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10009947	QUILL - MIDDLE SCHOOL SUPPLIES - JAMIE KULESA	2022021054	68.04	10 E 200 411 120000 000	GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10002070	MAC GILL SCHOOL NURSE SUPPLIES DISPOSABLE GLOVES FOR MS SPED AIDES	2022021057	44.69	10 E 200 411 120000 000	GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10009074	INFOBASE LEARNING - CARL PERKINS- DORA SZEMBORSKI	4012021179	192.55	10 E 800 431 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/AUDIO-VISUAL MEDIA
80139	12/04/2020	RCU CARDHOLDER SERVI	10002309	AMAZON - CARL PERKINS - CLASSROOM SUPPLIES - SARAH OEHMICHEN	4012021177	368.89	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10008457	SENIOR WOOLY ENRICHMENT PROGRAM - ANNUAL SUBSCRIPTION - SPANISH - ALLIE SACIA	4012021074	150.00	10 E 400 439 221300 000	GENERAL FUND/INST. STAFF SERV. - TRAINING/OTHER MEDIA
80139	12/04/2020	RCU CARDHOLDER SERVI	10004510	AMAZON - CARL PERKINS - CLASSROOM SUPPLIES - SARAH OEHMICHEN	4012021174	369.27	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10004611	AMAZON - CARL PERKINS - CLASSROOM SUPPLIES - SAAH OEHMICHEN	4012021174	23.82	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10001807	GARBANZO SUBSCRIPTION - SPANISH - ALLIE SACIA	4012021078	149.00	10 E 200 431 123000 000	GENERAL FUND/FOREIGN LANGUAGE/AUDIO-VISUA L MEDIA

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80139	12/04/2020	RCU CARDHOLDER SERVI	10008789	AMAZON - CARL PERKINS - CLASSROOM SUPPLIES - SAAH OEHMICHEN	4012021174	68.87	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10002831	AMAZON - CARL PERKINS - CLASSROOM SUPPLIES - SARAH OEHMICHEN	4012021174	68.87	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10005541	AMAZON - CARL PERKINS - CLASSROOM SUPPLIES - SARAH OEHMICHEN	4012021175	599.06	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10010645	QUILL - HIGH SCHOOL OFFICE SUPPLIES - JAMIE KULESA	1022021062	6.38	10 E 100 411 110000 000	GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10010646	QUILL - HIGH SCHOOL OFFICE SUPPLIES - JAMIE KULESA	4012021180	19.91	10 E 400 411 120000 000	GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10010647	QUILL - HIGH SCHOOL OFFICE SUPPLIES - JAMIE KULESA	4012021180	309.04	10 E 400 411 120000 000	GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10010648	QUILL - MIDDLE SCHOOL SUPPLIES - JAMIE KULESA	2022021054	5.39	10 E 200 411 120000 000	GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10002926	AMAZON - DANTE KLEINSCHMIDT - KAREN TYZNIK ELMO ADAPTER	2012021010	15.99	10 E 800 481 295000 000	GENERAL FUND/ADMIN TECHNOLOGY SERVICES/TECHNOLOGY SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10005028	AMAZON - SCHOOL NURSE - MINI REFRIGERATOR	1012021240	209.98	10 E 800 411 214000 000	GENERAL FUND/PUPIL HEALTH SERVICES/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10003719	AEP CONNECTIONS - BECKY SCHMELZER - VIRTUAL CONFERENCE	0	165.00	27 E 800 342 221300 341	SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE

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80139	12/04/2020	RCU CARDHOLDER SERVI	10002978	AMAZON - KEVIN KOEHLER - DOT PEFORATORING BLADE DIE ELECTRIC CREASER	4012021186	28.00	10 E 800 411 213000 610	TRAVEL & EXP. GENERAL FUND/PUPIL SERVICES - GUIDANCE/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10003030	SCREENCASTIFY - DANTE KLEINSCHMIDT - RECORD UNLILMITED SCHOOL PLAN	2012021011	1,000.00	10 E 800 362 295000 000	GENERAL FUND/ADMIN TECHNOLOGY SERVICES/SOFTWARE AS A SERVICE
80139	12/04/2020	RCU CARDHOLDER SERVI	10007871	CARL PERKINS - AMAZON - KIERSTEN ROGOWSKI - CLASSROOM SUPPLIES	4012021187	36.99	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10000917	AMAZON - SQUEEGEE BLADES - RANDY SCHOELZEL	1012021304	95.10	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10006637	AMAZON - CARL PERKINS - SARAH OEHMICHEN - CLASSROOM SUPPLIES	4012021175	275.94	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10009782	QUILL - COLBY ELEMENTARY - OFFICE SUPPLIES - KATHY VELASQUEZ	1022021062	177.51	10 E 100 411 110000 000	GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10003425	AMAZON - CREASING/PERFORATING MACHINE -KEVIN KOEHLER	4012021185	135.98	10 E 800 411 213000 610	GENERAL FUND/PUPIL SERVICES - GUIDANCE/GENERAL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10009911	QUILL - PREMIUM FILE FOLDERS - DISTRICT OFFICE	0	15.88	10 E 800 411 232100 000	GENERAL FUND/OFFICE OF SUPERINTENDENT/GENER AL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10007190	QUILL OFFICE SUPPLY - FOUR 12 COMPARTMENT ORGANIZER - STEVE KOLDEN	1012021319	291.56	10 E 800 411 232100 000	GENERAL FUND/OFFICE OF SUPERINTENDENT/GENER AL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10007191	QUILL- THREE TAPE BOOK SCOTCH ROLLS - DISTRICT OFFICE	1012021319	13.77	10 E 800 411 232100 000	GENERAL FUND/OFFICE OF

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								SUPERINTENDENT/GENER
								AL SUPPLIES
80139	12/04/2020	RCU CARDHOLDER SERVI	10000371	AMAZON - SUNON FANS - MAINTENANCE SUPPLIES - RANDY SCHOELZEL	1012021306	74.13	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80140	12/04/2020	ROCK RIDGE ORCHARD L	76185	2 BUSHEL5 EMPIRE APPLES - FOOD SERVICE LUNCH	0	60.00	50 E 800 415 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD
80141	12/04/2020	SCHOOLMATE	IN00054602	ELA - PKG A ELEMENTARY VALUE PLANNER	1022021056	551.25	10 E 100 440 110000 000	GENERAL FUND/ELEMENTARY CURRICULUM/NON-CAPIT AL EQUIPMENT
80142	12/04/2020	THE O'BRIEN AGENCY,	76169	HS CONSTRUCTION PAPER AND PASTEL COPY PAPER	4012021181	251.25	10 E 400 411 120000 000	GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES
80142	12/04/2020	THE O'BRIEN AGENCY,	76168	MIDDLE SCHOOL - CONSTRUCTION PAPER	2022021056	111.50	10 E 200 411 120000 000	GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES
80143	12/04/2020	TP PRINTING CO INC	156804	1 YEAR TRIBUNE PHONOGRAPH SUBSCRIPTION - SUPT. SUBSCRIPTION	0	40.00	10 E 800 411 232100 000	GENERAL FUND/OFFICE OF SUPERINTENDENT/GENER AL SUPPLIES
80143	12/04/2020	TP PRINTING CO INC	156803	PRITING OF HORNET HIGHLIGHTS - NOVEMBER	4012021011	135.00	10 E 400 354 132000 000	GENERAL FUND/BUSINESS EDUCATION/PRINTING & BINDING
80143	12/04/2020	TP PRINTING CO INC	156804	LEGAL DISPLAY NOTICE - SPRING ELECTION	0	60.00	10 E 800 354 263300 000	GENERAL FUND/PUBLIC INFORMATION/PRINTING & BINDING
80144	12/04/2020	VERIZON WIRELESS	9867156353	SERVICES - 10/17/2020 - 11/16/2020	0	39.41	10 E 800 355 263300 000	GENERAL FUND/PUBLIC INFORMATION/TELEPHON E
80144	12/04/2020	VERIZON WIRELESS	9867156354	SERVICES - 10/17/2020 - 11/16/2020	0	455.15	10 E 800 355 263300 000	GENERAL FUND/PUBLIC INFORMATION/TELEPHON E

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NUMBER	DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	AMOUNT	NUMBER				DESCRIPTION	
80145	12/04/2020	WALMART BUSINESS/SYN	ACCOUNTEND	KIERSTEN ROGOWSKI - CLASSROOM SUPPLIES	4012021035	8.61	10 E 200 411 131000 000				GENERAL FUND/AGRICULTURE/GEN ERAL SUPPLIES	
80145	12/04/2020	WALMART BUSINESS/SYN	ACCOUNTEND	KIERSTEN ROGOWSKI - CLASSROOM SUPPLIES	4012021035	34.43	10 E 400 411 131000 000				GENERAL FUND/AGRICULTURE/GEN ERAL SUPPLIES	
80146	12/04/2020	WISCNET	16882	WISCNET - RECURRING ANNUAL COST FOR NETWORK ACCESS - DATES OF SERVICE 7/1/2020 - 9/30/2020	1012021324	420.00	10 E 800 362 295000 000				GENERAL FUND/ADMIN TECHNOLOGY SERVICES/SOFTWARE AS A SERVICE	
80147	12/09/2020	AMERICAN WELDING & G	07485524	CYLINDER RENTAL - POOL - CUSTOMER BJ837	0	66.97	10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES	
80148	12/09/2020	CESA #10	13446	CWETEN DISTANCE LEARNING CLASSES - FALL 2020	0	163.92	10 E 800 386 299000 000				GENERAL FUND/OTHER SUPPORT SERVICES/PAYMENT TO CESA	
80148	12/09/2020	CESA #10	13446	CWETEN DISTANCE LEARNING CLASSES - FALL 2020	0	6,608.00	10 E 800 386 431122 000				GENERAL FUND/TUITION DL ENGLISH/PAYMENT TO CESA	
80148	12/09/2020	CESA #10	13446	CWETEN DISTANCE LEARNING CLASSES - FALL 2020	0	3,496.00	10 E 800 386 431132 000				GENERAL FUND/TUITION DL BUS. EDUC./PAYMENT TO CESA	
80148	12/09/2020	CESA #10	13446	CWETEN DISTANCE LEARNING CLASSES - FALL 2020	0	1,140.40	10 E 800 386 431127 000				GENERAL FUND/TUITION DL SOC. STDIES/PAYMENT TO CESA	
80148	12/09/2020	CESA #10	13446	CWETEN DISTANCE LEARNING CLASSES - FALL 2020	0	3,336.60	10 E 800 386 431134 000				GENERAL FUND/TUITION DL HEALTH OCCUP./PAYMENT TO CESA	
80148	12/09/2020	CESA #10	13446	CWETEN DISTANCE LEARNING CLASSES - FALL 2020	0	436.79	10 E 800 386 431123 000				GENERAL FUND/TUITION DL FOREIGN LANG/PAYMENT TO	

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80148	12/09/2020	CESA #10	13446	CWETEN DISTANCE LEARNING CLASSES - FALL 2020	0	1,374.30	10 E 800 386 433161 000	CESA GENERAL FUND/TUITION FORENSICS/PAYMENT TO CESA
80149	12/09/2020	CHARTER COMMUNICATIO	0032691201	COLBY SCHOOL DISTRICT	0	152.45	10 E 800 358 295000 000	GENERAL FUND/ADMIN TECHNOLOGY SERVICES/ON-LINE COMMUNICATIONS
80150	12/09/2020	COLBY-ABBOTSFORD POL	RESOURCE O	SCHOOL RESOURCE OFFICER	1012021336	12,952.00	80 E 800 381 232200 000	COMMUNITY SERVICE FUND/COMMUNITY RELATIONS/PAYMENTS TO MUNICIPALITY
80151	12/09/2020	COMPLETE CONTROL INC	SRVCE04152	SERVICE CALL - COLBY MIDDLE SCHOOL - BOILER MAIN LINE BREAK	1012021337	1,799.25	10 E 800 324 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/NON TECH REPAIRS & MAINTENANCE
80152	12/09/2020	UNEMPLOYMENT INSURAN	696072-000	UNEMPLOYMENT 11/1/2020 - 11/30/2020	0	1,317.51	10 E 800 730 270000 000	GENERAL FUND/INSURANCE/UNEMP LOYMENT COMPENSATION
80153	12/09/2020	FRONTIER	NOVEMBER20	ACCOUNT #262-159-0899-090414-5	0	388.53	10 E 800 355 263300 000	GENERAL FUND/PUBLIC INFORMATION/TELEPHON E
80154	12/09/2020	PROVISION PARTNERS C	ACCOUNT449	SPECIAL EDUCATION VAN - COLBY ELEMENTARY	1012021279	33.61	27 E 800 348 256751 341	SPECIAL EDUC./EEN PUPIL TRANSPORTATION/VEHIC LE FUEL
80154	12/09/2020	PROVISION PARTNERS C	ACCOUNT 44	MONICA TESMER - SWIMMING - DIVE SECTIONALS	0	12.95	10 E 400 348 162124 000	GENERAL FUND/GIRLS SWIMMING/VEHICLE FUEL
80154	12/09/2020	PROVISION PARTNERS C	ACCOUNT 4	SPED - COUNTY MARKET - GROCERY SHOPPING	0	13.60	27 E 800 348 256751 341	SPECIAL EDUC./EEN PUPIL TRANSPORTATION/VEHIC LE FUEL
80155	12/09/2020	STERLING WATER INC	342X088474	SOLAR SALT - EQUIPMENT INSPECTION	0	156.75	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL

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								SUPPLIES
80156	12/09/2020	TEAM SPORTING GOODS	AAC026387	BASKETBALL OFFICIALS/REFEREES SHIRTS	1012021325	59.89	10 E 400 411 162205 000	GENERAL FUND/BOYS BASKETBALL/GENERAL SUPPLIES
80156	12/09/2020	TEAM SPORTING GOODS	AAC026387	BASKETBALL OFFICIALS/REFEREES SHIRTS	1012021325	59.89	10 E 400 411 162105 000	GENERAL FUND/GIRLS BASKETBALL/GENERAL SUPPLIES
80157	12/11/2020	ADVANCED DISPOSAL	M100010062	NOVEMBER 2020 GARBAGE	0	1,017.44	10 E 800 310 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/PERSONAL SERVICES
80158	12/11/2020	AMERICAN WELDING & G	07485266	DENNIS HANNAN - SHOP - CUSTOMER: BC272	4012021152	442.50	10 E 400 411 136000 000	GENERAL FUND/TECH ED/GENERAL SUPPLIES
80158	12/11/2020	AMERICAN WELDING & G	07485266	CUSTOMER: BC272 - POOL ACCOUNT	0	27.25	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80158	12/11/2020	AMERICAN WELDING & G	07485266	TOM BUCHANAN - SCIENCE - CYLINDER RENTAL - CUSTOMER: BC272	4012021127	17.70	10 E 400 411 126000 000	GENERAL FUND/SCIENCE/GENERAL SUPPLIES
80159	12/11/2020	CINTAS	4067972117	SHOP COAT AND TOWELS	0	57.72	10 E 400 411 136000 000	GENERAL FUND/TECH ED/GENERAL SUPPLIES
80160	12/11/2020	E.O. JOHNSON CO. INC	28318625	CONTRACT AGREEMENT - DECEMBER 2020	1012021340	2,172.69	10 E 800 322 295000 000	GENERAL FUND/ADMIN TECHNOLOGY SERVICES/RENT OF COMP & RELATED & EQUIP
80161	12/11/2020	IROW	291557	NOVEMBER 2020 SHREDDING	1012021339	41.20	10 E 800 310 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/PERSONAL SERVICES
80162	12/11/2020	J W PEPPER & SON INC	363074550	JW PEPPER - CARMEN WELLS - MUSIC ITEMS	4012021106	13.98	10 E 400 411 125400 000	GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES
80162	12/11/2020	J W PEPPER & SON INC	363077322	JW PEPPER - NATHAN LARSEN - CHRISTMAS SHEET MUSIC	4012021072	66.89	10 E 400 411 125500 000	GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES
80162	12/11/2020	J W PEPPER & SON INC	363078514	JW PEPPER - NATHAN LARSEN -	4012021072	36.00	10 E 400 411 125500 000	GENERAL

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
				BAND MUSIC				FUND/ INSTRUMENTAL MUSIC/GENERAL SUPPLIES
80162	12/11/2020	J W PEPPER & SON INC	363085834	JW PEPPER - NATHAN LARSEN - INSTRUMENTAL MUSIC	4012021072	170.00	10 E 400 411 125500 000	GENERAL FUND/ INSTRUMENTAL MUSIC/GENERAL SUPPLIES
80166	12/11/2020	MADISON NATIONAL LIF	1421690	STD - January 2021	0	297.92	10 L 000 000 811635 000	GENERAL FUND/DISABILITY
80166	12/11/2020	MADISON NATIONAL LIF	1421690	STD - January 2021	0	72.24	27 L 000 000 811635 000	SPECIAL EDUC./DISABILITY
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	8.82	10 E 800 251 139000 000	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	19.24	10 E 800 251 222000 000	GENERAL FUND/EDUCATIONAL MEDIA/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	8.46	10 E 800 251 223910 000	GENERAL FUND/READING SPECIALIST/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	90.77	10 E 800 251 232100 000	GENERAL FUND/OFFICE OF SUPERINTENDENT/INCOM E PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	36.31	10 E 800 251 252000 000	GENERAL FUND/FISCAL/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	83.08	10 E 800 251 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/INCOME PROTECTION

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	28.88	27 E 100 251 158100 011	INSURANCE SPECIAL EDUC./MULTICATEGORIC AL HANDICAPPED/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	52.82	27 E 400 251 158100 011	SPECIAL EDUC./MULTICATEGORIC AL HANDICAPPED/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	35.20	27 E 800 251 156600 011	SPECIAL EDUC./SPEECH/LANGUAG E/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	18.86	27 E 800 251 215000 011	SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	16.72	27 E 800 251 223300 011	SPECIAL EDUC./EEN DIRECTOR/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	72.05	50 E 800 251 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	21.62	27 E 200 251 158100 011	SPECIAL EDUC./MULTICATEGORIC AL HANDICAPPED/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	15.26	10 E 800 251 223100 000	GENERAL

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
								FUND/ATHLETIC
								DIRECTOR/INCOME
								PROTECTION
								INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	1.81	27 E 100 251 159300 011	SPECIAL
								EDUC./ADAPTIVE PHY
								ED/INCOME
								PROTECTION
								INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	18.04	10 E 050 251 110000 000	GENERAL
								FUND/ELEMENTARY
								CURRICULUM/INCOME
								PROTECTION
								INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	2.68	10 E 800 251 215000 000	GENERAL
								FUND/PSYCHOLOGICAL
								SERVICES/INCOME
								PROTECTION
								INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	209.54	10 E 100 251 110000 000	GENERAL
								FUND/ELEMENTARY
								CURRICULUM/INCOME
								PROTECTION
								INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	50.66	10 E 100 251 110000 332	GENERAL
								FUND/ELEMENTARY
								CURRICULUM/INCOME
								PROTECTION
								INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	189.82	10 E 200 251 120000 000	GENERAL
								FUND/REGULAR
								CURRICULUM/INCOME
								PROTECTION
								INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	8.25	10 E 200 251 141000 000	GENERAL
								FUND/HEALTH/INCOME
								PROTECTION
								INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	12.37	10 E 200 251 143000 000	GENERAL

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								FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	16.29	10 E 100 251 143000 000	GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	18.36	10 E 200 251 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	1.89	27 E 200 251 213000 011	SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	17.63	10 E 100 251 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	1.96	27 E 100 251 213000 011	SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	17.49	10 E 200 251 122000 141	GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	17.49	10 E 100 251 122000 141	GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	17.91	10 E 100 251 121000 000	GENERAL FUND/ART/INCOME

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								PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	8.27	10 E 200 251 121000 000	GENERAL FUND/ART/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	8.27	10 E 400 251 121000 000	GENERAL FUND/ART/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	20.07	10 E 400 251 124000 000	GENERAL FUND/MATHEMATICS/INC OME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	12.11	10 E 100 251 125100 000	GENERAL FUND/MUSICAL GENERAL/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	5.00	10 E 200 251 125400 000	GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	5.01	10 E 400 251 125400 000	GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	6.62	10 E 200 251 125500 000	GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	6.62	10 E 400 251 125500 000	GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	38.42	10 E 400 251 126000 000	GENERAL FUND/SCIENCE/INCOME

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
								PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	48.27	10 E 400 251 127000 000	GENERAL FUND/SOCIAL STUDIES/INCOME
								PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	135.39	10 E 400 251 122000 000	GENERAL FUND/ENGLISH/INCOME
								PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	7.00	10 E 400 251 132000 000	GENERAL FUND/BUSINESS
								EDUCATION/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	3.50	10 E 100 251 132000 000	GENERAL FUND/BUSINESS
								EDUCATION/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	3.50	10 E 200 251 132000 000	GENERAL FUND/BUSINESS
								EDUCATION/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	8.01	10 E 400 251 131000 000	GENERAL FUND/AGRICULTURE/INC
								OME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	2.00	10 E 200 251 131000 000	GENERAL FUND/AGRICULTURE/INC
								OME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	36.59	10 E 100 251 241000 000	GENERAL FUND/OFFICE OF PRINCIPAL/INCOME
								PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	46.39	10 E 200 251 241000 000	GENERAL FUND/OFFICE OF PRINCIPAL/INCOME

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								PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	63.97	10 E 400 251 241000 000	GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	9.34	10 E 400 251 135000 000	GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	4.00	10 E 200 251 135000 000	GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	8.46	10 E 800 251 110000 341	GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	7.15	27 E 050 251 159100 341	SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	26.62	27 E 100 251 159100 011	SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	45.88	27 E 200 251 159100 011	SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	15.49	27 E 400 251 159100 011	SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	4.19	10 E 400 251 141000 000	GENERAL FUND/HEALTH/INCOME

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								PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	10.77	10 E 400 251 143000 000	GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	14.33	27 E 050 251 152000 011	SPECIAL EDUC./EARLY CHILDHOOD/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	26.00	10 E 400 251 136000 000	GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	2.16	10 E 200 251 136000 000	GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	20.53	10 E 400 251 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	6.86	27 E 200 251 159100 341	SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	14.90	10 E 100 251 124000 000	GENERAL FUND/MATHEMATICS/INC OME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	33.44	10 E 100 251 122000 000	GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	2.52	10 E 800 251 171000 391	GENERAL FUND/CULTURAL/SOCIAL LY

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								DISADVANTAGE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	14.25	10 E 800 251 171000 000	GENERAL FUND/CULTURAL/SOCIAL LY DISADVANTAGE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	6.10	10 E 800 251 229000 000	GENERAL FUND/INSTRUCTIONAL STAFF SERVICES/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	2.98	10 E 200 251 123000 000	GENERAL FUND/FOREIGN LANGUAGE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	16.91	10 E 400 251 123000 000	GENERAL FUND/FOREIGN LANGUAGE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	131.53	10 E 100 251 171000 000	GENERAL FUND/CULTURAL/SOCIAL LY DISADVANTAGE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	7.30	10 E 200 251 171000 000	GENERAL FUND/CULTURAL/SOCIAL LY DISADVANTAGE/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	8.39	10 E 200 251 222000 000	GENERAL FUND/EDUCATIONAL

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NUMBER	DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	AMOUNT	NUMBER					DESCRIPTION
												MEDIA/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	9.89	10 E 400 251 222000 000					GENERAL FUND/EDUCATIONAL MEDIA/INCOME PROTECTION INSURANCE
80166	12/11/2020	MADISON NATIONAL LIF	1421689	LTD - January 2021	0	17.87	10 E 400 251 129000 000					GENERAL FUND/OTHER REGULAR CURRICULUM/INCOME PROTECTION INSURANCE
80167	12/11/2020	MARSHFIELD CLINIC	ACCNT 8-00	EMPLOYEE HEPATITIS B DELIVERY FEE	1012021341	50.00	10 E 800 310 264500 000					GENERAL FUND/STAFF HEALTH SERVICES/PERSONAL SERVICES
80168	12/11/2020	PROVISION PARTNERS C ACCOUNT	139	JANITOR ACCOUNT - GASOLINE FOR GAS CANS -	1012021294	19.20	10 E 800 348 253300 000					GENERAL FUND/OPERATION OF BUILDINGS/VEHICLE FUEL
80169	12/11/2020	STERLING WATER INC	342X088421	BOTTLED WATER / RETURNS	0	23.45	10 E 800 415 232100 000					GENERAL FUND/OFFICE OF SUPERINTENDENT/FOOD
80170	12/17/2020	AMERICAN WELDING & G	074968389	POOL ACCOUNT - BJ837 - BULK CARBON DIOXIDE, REGRIGERATED/LIQUID	0	183.14	10 E 800 411 253300 000					GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80171	12/17/2020	BRUBAKER SEWING & FU	5061	VACUUM CLEANER PARTS - MAINTENANCE DEPARTMENT	1012021350	166.96	10 E 800 411 254300 000					GENERAL FUND/BUILDING REPAIRS/GENERAL SUPPLIES
80172	12/17/2020	CENTRAL WISCONSIN MU	1154	VANS AND MINI-BUS UNDERCOATING	1012021349	400.00	10 E 800 324 254500 000					GENERAL FUND/MAINTENANCE-VEH ICLES/NON TECH REPAIRS & MAINTENANCE
80173	12/17/2020	CESA #4	0000012277	ONLINE BUILDING THE HEART OF SUCCESSFUL SCHOOLS (BHSS)	0	500.00	10 E 800 300 221300 395					GENERAL FUND/INST. STAFF SERV. -

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
				CONFERENCE SERIES - TRINA KAISER, JENNIFER KRAUSS, DONNA SCHMIDT & STEVE WOZNIAK				TRAINING/PURCHASED SERVICES
80174	12/17/2020	COMPLETE CONTROL INC	SRVCE04157	SIEMENS DESIGO CC SOFTWARE SUBSCRIPTION	1012021353	3,400.00	10 E 800 324 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/NON TECH REPAIRS & MAINTENANCE
80175	12/17/2020	CRAVILLION, NATE	OFFICIALS	GIRLS VARSITY BASKETBALL GAME AT COLBY VS. COLUMBUS CATHOLIC SCHOOLS - 12/14/2020	0	90.00	10 E 400 310 162105 000	GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES
80176	12/17/2020	CUDDIE, CALE	OFFICIALS	BOYS VARSITY BASKETBALL GAME AT HOME VS. OWEN-WITHEE - 12/15/2020	0	90.00	10 E 400 310 162205 000	GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES
80177	12/17/2020	DASHIR MANAGEMENT SE 6783		JANUARY 2021 POOL CPO	1012021343	175.00	10 E 800 310 253200 000	GENERAL FUND/OPERATION-SITES /PERSONAL SERVICES
80178	12/17/2020	DELTA DENTAL OF WISC 1540361		Dental Ins - January 2021	0	10,568.17	10 L 000 000 811632 000	GENERAL FUND/DENTAL INS.
80178	12/17/2020	DELTA DENTAL OF WISC 1544879		Vision Ins - January 2021	0	504.23	10 L 000 000 811639 000	GENERAL FUND/OTHER INSURANCE
80178	12/17/2020	DELTA DENTAL OF WISC 1544879		Vision Ins - January 2021	0	127.45	27 L 000 000 811639 000	SPECIAL EDUC./OTHER INSURANCE
80178	12/17/2020	DELTA DENTAL OF WISC 1544879		Vision Ins - January 2021	0	57.64	50 L 000 000 811639 000	FOOD SERVICE FUND/OTHER INSURANCE
80179	12/17/2020	MARK D DERFUS	OFFICIALS	GIRLS VARSITY BASKETBALL GAME AT COLBY VS. COLUMBUS CATHOLIC SCHOOLS - 12/14/2020	0	90.00	10 E 400 310 162105 000	GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES
80180	12/17/2020	HAWKINS, INC	4818227	AZONE 15 / FUEL SURCHARGE / FREIGHT CHARGE	0	412.43	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80181	12/17/2020	JAKEL PLUMBING, HEAT RANDYSCHOE		MAINTENANCE SUPPLIES - HIGH SCHOOL KITCHEN SINK PART	1012021348	173.00	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80182	12/17/2020	JOSTENS	4012021104	JOSTENS - DIPLOMA COVERS / PACKAGING, HANDLING & DELIVER	4012021104	911.94	10 E 400 411 241000 000	GENERAL FUND/OFFICE OF

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
								PRINCIPAL/GENERAL SUPPLIES
80183	12/17/2020	KLEIN, MIKE	OFFICIALS	GIRLS VARSITY BASKETBALL GAME AT COLBY VS. COLUMBUS CATHOLIC SCHOOLS - 12/14/2020	0	90.00	10 E 400 310 162105 000	GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES
80184	12/17/2020	LEICHTNAM, PATRICK	EVENT WORK	GIRLS BASKETBALL GAME AT COLBY VS. COLUMBUS CATHOLIC SCHOOLS - 12/14/2020 - TICKET TAKER	0	28.00	10 E 400 310 162105 000	GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES
80185	12/17/2020	MARSHFIELD CLINIC	ACCNT #194	NEW EMPLOYEE HEALTH SCREENINGS	1012021344	277.60	10 E 800 310 264500 000	GENERAL FUND/STAFF HEALTH SERVICES/PERSONAL SERVICES
80186	12/17/2020	MEYER LUMBER SUPPLY, 11009040		MAINTENANCE SUPPLIES	1012021346	44.04	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80186	12/17/2020	MEYER LUMBER SUPPLY, 11008793		MAINTENANCE SUPPLIES - HIGH SCHOOL DOOR FRAMES	1012021347	47.06	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80187	12/17/2020	NASCO	975916	CARL PERKINS - AGRICULTURE - KIERSTEN ROGOWSKI	4012021189	499.56	10 E 800 411 139000 401	GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUPPLIES
80188	12/17/2020	PILSNER, NICK	OFFICIALS	BOYS VARSITY BASKETBALL GAME AT HOME VS. OWEN-WITHEE - 12/15/2020	0	90.00	10 E 400 310 162205 000	GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES
80189	12/17/2020	QUADIENT LEASING, US N8620570		LEASE PAYMENT ON QUADIENT POSTAGE MACHINES	1012021345	599.52	10 E 800 571 263300 000	GENERAL FUND/PUBLIC INFORMATION/EQUIPMEN T RENTAL
80190	12/17/2020	RIVER COUNTRY COOP	368428	MAINTENANCE SUPPLIES	1012021351	29.98	10 E 800 411 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES
80191	12/17/2020	U.S. CELLULAR	0410243815	SERVICE - COLBY SCHOOL DISTRICT	0	1,985.46	10 E 800 355 263300 000	GENERAL FUND/PUBLIC INFORMATION/TELEPHON E
80192	12/17/2020	UNDERWOOD, SHANNON	EVENT WORK	GIRLS VARSITY BASKETBALL GAME	0	28.00	10 E 400 310 162105 000	GENERAL FUND/GIRLS

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
				AT COLBY VS. COLUMBUS CATHOLIC SCHOOLS - 12/14/2020 - BOOK				BASKETBALL/PERSONAL SERVICES
80193	12/17/2020	VIKEN, DUANE	LUNCH PAYO	LUNCH ACCOUNT PAYOUT - DAVID VIKEN	0	53.25	50 R 800 251 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/PUPILS
80194	12/17/2020	WCA GROUP HEALTH TRU	10368128	Health Ins - January 2021	0	167,600.40	10 L 000 000 811631 000	GENERAL FUND/HEALTH INSURANCE
80195	12/17/2020	WOLFE, JASON	OFFICIALS	BOYS VARSITY BASKETBALL GAME AT HOME VS. OWEN-WITHEE - 12/15/2020	0	90.00	10 E 400 310 162205 000	GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES
80196	12/17/2020	XCEL ENERGY	711609132	ADAMS STREET - 11/4/2020 - 12/7/2020	0	98.40	10 E 800 336 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICIT Y OTHER THAN HEAT
80196	12/17/2020	XCEL ENERGY	711755802	COLBY ELEMENTARY - 11/4/2020 - 12/7/2020	0	1,530.33	10 E 800 336 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICIT Y OTHER THAN HEAT
80196	12/17/2020	XCEL ENERGY	711836729	COLBY HIGH SCHOOL - 11/4/2020 - 12/7/2020	0	6,901.91	10 E 800 336 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICIT Y OTHER THAN HEAT
80196	12/17/2020	XCEL ENERGY	711768440	BALL PARK - 11/4/2020 - 12/7/2020	0	377.28	10 E 800 336 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICIT Y OTHER THAN HEAT
80197	12/17/2020	ZIER, SAMUEL	OFFICIALS	GIRLS JV BASKETBALL GAME AT COLBY VS. COLUMBUS CATHOLIC SCHOOLS - 12/14/2020	0	40.00	10 E 400 310 162105 000	GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES

Totals for checks 707,925.65

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	354,950.34	0.00	323,703.50	678,653.84
21	SPECIAL PROJECTS	0.00	0.00	2,454.93	2,454.93
27	SPECIAL EDUC.	399.38	0.00	2,685.19	3,084.57
50	FOOD SERVICE FUND	104.84	53.25	10,622.22	10,780.31
80	COMMUNITY SERVICE FUND	0.00	0.00	12,952.00	12,952.00
***	Fund Summary Totals ***	355,454.56	53.25	352,417.84	707,925.65

***** End of report *****

Obj	2019-20 Original Budget	2019-20 FYTD Activity	2019-20 FYTD %	2020-21 Budget	2020-21 FYTD Activity	2020-21 FYTD %	Encumbered Amount	Unencumbered Balance
100000	INSTRUCTION							
110000	ELEMENTARY CURRICULUM							
SALARIES	915,059.00	244,130.87	26.68	905,941.00	248,596.55	27.44	0.00	657,344.45
EMPLOYEE BENEFITS	455,903.00	131,873.46	28.93	461,236.00	108,364.72	23.49	0.00	352,871.28
PURCHASED SERVICES	0.00	30.55	0.00	2,450.00	124.20	5.07	-124.20	2,450.00
NON-CAPITAL OBJECTS	59,427.00	52,674.49	88.64	60,260.00	50,695.14	84.13	-38,444.67	48,009.53
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ELEMENTARY CURRICULUM	1,430,389.00	428,709.37	29.97	1,429,887.00	407,780.61	28.52	-38,568.87	1,060,675.26
120000	REGULAR CURRICULUM							
SALARIES	1,676,567.00	439,637.91	26.22	1,714,939.00	458,846.28	26.76	0.00	1,256,092.72
EMPLOYEE BENEFITS	768,875.00	199,887.08	26.00	818,631.00	189,526.02	23.15	0.00	629,104.98
PURCHASED SERVICES	3,275.00	679.00	20.73	6,625.00	537.18	8.11	962.82	5,125.00
NON-CAPITAL OBJECTS	152,925.00	119,258.05	77.98	154,870.00	101,637.82	65.63	-42,506.62	95,738.80
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	6,489.00	2,322.00	35.78	6,489.00	423.17	6.52	2,726.83	3,339.00
REGULAR CURRICULUM	2,608,131.00	761,784.04	29.21	2,701,554.00	750,970.47	27.80	-38,816.97	1,989,400.50
130000	VOCATIONAL CURRICULUM							
SALARIES	220,817.00	63,730.59	28.86	230,366.00	67,030.68	29.10	0.00	163,335.32
EMPLOYEE BENEFITS	137,365.00	38,008.89	27.67	138,377.00	31,094.93	22.47	0.00	107,282.07
PURCHASED SERVICES	4,340.00	3,156.23	72.72	5,610.00	2,402.47	42.82	-2,402.47	5,610.00
NON-CAPITAL OBJECTS	47,350.00	25,222.62	53.27	49,667.00	17,113.90	34.46	-449.61	33,002.71
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,100.00	50.00	4.55	1,610.00	400.00	24.84	-50.00	1,260.00
VOCATIONAL CURRICULUM	410,972.00	130,168.33	31.67	425,630.00	118,041.98	27.73	-2,902.08	310,490.10
140000	PHYSICAL CURRICULUM							
SALARIES	170,846.00	49,645.68	29.06	173,177.00	45,098.79	26.04	0.00	128,078.21
EMPLOYEE BENEFITS	72,886.00	19,561.23	26.84	73,455.00	17,122.15	23.31	0.00	56,332.85
PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NON-CAPITAL OBJECTS	1,630.00	399.00	24.48	4,330.00	2,473.44	57.12	-1,317.37	3,173.93

Obj	2019-20 Original Budget	2019-20 FYTD Activity	2019-20 FYTD %	2020-21 Budget	2020-21 FYTD Activity	2020-21 FYTD %	Encumbered Amount	Unencumbered Balance
100000	INSTRUCTION							
140000	PHYSICAL CURRICULUM							
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	4,600.00	808.89	17.58	4,600.00	0.00	0.00	3,600.00	1,000.00
PHYSICAL CURRICULUM	249,962.00	70,414.80	28.17	255,562.00	64,694.38	25.31	2,282.63	188,584.99
150000	SPECIAL CURRICULUM							
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NON-CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPECIAL CURRICULUM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
160000	CO-CURRICULAR							
SALARIES	126,464.00	50,414.67	39.86	125,108.00	53,581.10	42.83	0.00	71,526.90
EMPLOYEE BENEFITS	15,536.00	6,203.62	39.93	16,124.00	6,758.39	41.92	0.00	9,365.61
PURCHASED SERVICES	27,055.00	14,147.17	52.29	37,875.00	11,132.94	29.39	-3,062.09	29,804.15
NON-CAPITAL OBJECTS	28,927.00	15,422.15	53.31	51,853.00	22,095.87	42.61	-19,887.68	49,644.81
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	20,373.00	8,750.65	42.95	21,423.00	13,655.90	63.74	-1,945.70	9,712.80
CO-CURRICULAR	218,355.00	94,938.26	43.48	252,383.00	107,224.20	42.48	-24,895.47	170,054.27
170000	SPECIAL NEEDS							
SALARIES	172,971.00	33,009.85	19.08	224,974.00	45,370.07	20.17	0.00	179,603.93
EMPLOYEE BENEFITS	124,798.00	15,974.98	12.80	127,867.00	21,270.56	16.63	0.00	106,596.44
PURCHASED SERVICES	50.00	0.00	0.00	50.00	0.00	0.00	0.00	50.00
NON-CAPITAL OBJECTS	3,970.00	2,467.14	62.14	3,970.00	1,547.77	38.99	625.51	1,796.72
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,840.00	0.00	0.00	1,840.00	0.00	0.00	0.00	1,840.00
SPECIAL NEEDS	303,629.00	51,451.97	16.95	358,701.00	68,188.40	19.01	625.51	289,887.09
INSTRUCTION	5,221,438.00	1,537,466.77	29.45	5,423,717.00	1,516,900.04	27.97	-102,275.25	4,009,092.21

Obj	2019-20 Original Budget	2019-20 FYTD Activity	2019-20 FYTD %	2020-21 Budget	2020-21 FYTD Activity	2020-21 FYTD %	Encumbered Amount	Unencumbered Balance
200000	SUPPORT SERVICES							
210000	PUPIL SERVICES							
SALARIES	178,391.00	53,527.08	30.01	183,594.00	63,649.85	34.67	0.00	119,944.15
EMPLOYEE BENEFITS	102,098.00	26,130.66	25.59	102,721.00	28,161.85	27.42	0.00	74,559.15
PURCHASED SERVICES	3,762.00	1,892.00	50.29	5,932.00	1,001.97	16.89	-1,001.97	5,932.00
NON-CAPITAL OBJECTS	13,180.00	7,945.75	60.29	13,210.00	30,273.97	229.17	-10,548.20	-6,515.77
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	360.00	70.00	19.44	440.00	230.00	52.27	-230.00	440.00
PUPIL SERVICES	297,791.00	89,565.49	30.08	305,897.00	123,317.64	40.31	-11,780.17	194,359.53
220000	INSTRUCTIONAL STAFF SERVICES							
SALARIES	190,811.00	58,251.21	30.53	200,338.00	82,842.51	41.35	0.00	117,495.49
EMPLOYEE BENEFITS	114,187.00	33,512.82	29.35	119,313.00	36,001.08	30.17	0.00	83,311.92
PURCHASED SERVICES	86,921.00	32,637.45	37.55	107,681.00	24,787.26	23.02	-24,686.40	107,580.14
NON-CAPITAL OBJECTS	50,703.00	18,937.86	37.35	60,344.00	17,603.30	29.17	-12,081.01	54,821.71
CAPITAL OBJECTS	0.00	0.00	0.00	1,370.00	0.00	0.00	0.00	1,370.00
OTHER OBJECTS	1,004.00	298.00	29.68	1,018.00	314.14	30.86	-169.00	872.86
INSTRUCTIONAL STAFF SERVI	443,626.00	143,637.34	32.38	490,064.00	161,548.29	32.96	-36,936.41	365,452.12
230000	GENERAL ADMINISTRATION							
SALARIES	196,535.00	81,024.66	41.23	200,661.00	91,822.08	45.76	0.00	108,838.92
EMPLOYEE BENEFITS	63,522.00	25,241.62	39.74	64,520.00	24,896.81	38.59	0.00	39,623.19
PURCHASED SERVICES	52,050.00	14,774.62	28.39	54,850.00	20,528.12	37.43	-20,398.12	54,720.00
NON-CAPITAL OBJECTS	8,600.00	769.61	8.95	20,800.00	3,078.69	14.80	-2,312.46	20,033.77
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	12,000.00	9,566.37	79.72	16,000.00	4,249.71	26.56	-3,577.50	15,327.79
GENERAL ADMINISTRATION	332,707.00	131,376.88	39.49	356,831.00	144,575.41	40.52	-26,288.08	238,543.67
240000	BUILDING ADMINISTRATION							
SALARIES	411,311.00	160,510.65	39.02	420,944.00	159,074.54	37.79	0.00	261,869.46
EMPLOYEE BENEFITS	224,527.00	81,684.03	36.38	225,453.00	63,507.63	28.17	0.00	161,945.37
PURCHASED SERVICES	800.00	78.66	9.83	2,030.00	160.00	7.88	800.00	1,070.00
NON-CAPITAL OBJECTS	17,560.00	11,821.12	67.32	18,720.00	2,873.88	15.35	3,248.12	12,598.00

Obj	2019-20 Original Budget	2019-20 FYTD Activity	2019-20 FYTD %	2020-21 Budget	2020-21 FYTD Activity	2020-21 FYTD %	Encumbered Amount	Unencumbered Balance
200000	SUPPORT SERVICES							
240000	BUILDING ADMINISTRATION							
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,830.00	1,545.00	84.43	1,830.00	1,545.00	84.43	-515.00	800.00
BUILDING ADMINISTRATION	656,028.00	255,639.46	38.97	668,977.00	227,161.05	33.96	3,533.12	438,282.83
250000	BUSINESS ADMINISTRATION							
SALARIES	449,800.00	171,305.68	38.08	474,763.00	198,761.88	41.87	0.00	276,001.12
EMPLOYEE BENEFITS	244,456.00	65,602.79	26.84	253,545.00	92,944.62	36.66	0.00	160,600.38
PURCHASED SERVICES	1,153,870.00	407,720.24	35.34	1,188,080.00	464,928.14	39.13	-388,313.97	1,111,465.83
NON-CAPITAL OBJECTS	125,380.00	38,491.69	30.70	138,100.00	80,472.37	58.27	-32,957.45	90,585.08
CAPITAL OBJECTS	60,000.00	20,252.49	33.75	60,000.00	43,061.16	71.77	-43,061.16	60,000.00
INSURANCE & JUDGMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	3,025.00	58.49	1.93	3,125.00	60.00	1.92	-50.00	3,115.00
BUSINESS ADMINISTRATION	2,036,531.00	703,431.38	34.54	2,117,613.00	880,228.17	41.57	-464,382.58	1,701,767.41
260000	CENTRAL SERVICES							
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	0.00	0.00	0.00	80.00	0.00	0.00	0.00	80.00
PURCHASED SERVICES	28,650.00	32,967.71	115.07	66,905.00	53,344.67	79.73	-38,200.13	51,760.46
NON-CAPITAL OBJECTS	500.00	70.12	14.02	500.00	385.13	77.03	-192.59	307.46
CAPITAL OBJECTS	1,500.00	832.02	55.47	2,100.00	599.52	28.55	-599.52	2,100.00
OTHER OBJECTS	0.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00
CENTRAL SERVICES	30,650.00	33,869.85	110.51	69,885.00	54,329.32	77.74	-38,992.24	54,547.92
270000	INSURANCE							
INSURANCE & JUDGMENTS	114,955.00	111,686.24	97.16	114,955.00	111,900.32	97.34	0.00	3,054.68
INSURANCE	114,955.00	111,686.24	97.16	114,955.00	111,900.32	97.34	0.00	3,054.68

Obj	2019-20 Original Budget	2019-20 FYTD Activity	2019-20 FYTD %	2020-21 Budget	2020-21 FYTD Activity	2020-21 FYTD %	Encumbered Amount	Unencumbered Balance
200000	SUPPORT SERVICES							
280000	DEBT SERVICE							
DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
290000	OTHER SUPPORT SERVICES							
SALARIES	45,450.00	16,177.93	35.60	49,660.00	8,266.03	16.65	0.00	41,393.97
EMPLOYEE BENEFITS	188,499.00	9,463.61	5.02	198,205.00	1,761.28	0.89	0.00	196,443.72
PURCHASED SERVICES	226,138.00	79,215.26	35.03	226,338.00	105,134.42	46.45	-99,656.92	220,860.50
NON-CAPITAL OBJECTS	15,250.00	8,212.72	53.85	15,250.00	16,515.65	108.30	-12,683.65	11,418.00
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER SUPPORT SERVICES	475,337.00	113,069.52	23.79	489,453.00	131,677.38	26.90	-112,340.57	470,116.19
SUPPORT SERVICES	4,387,625.00	1,582,276.16	36.06	4,613,675.00	1,834,737.58	39.77	-687,186.93	3,466,124.35
400000	NON-PROGRAM TRANSACTIONS							
410000	INTERFUND OPERATING TRANSFERS							
OPERATING TRANSFERS-OUT	1,128,579.00	0.00	0.00	1,128,579.00	0.00	0.00	0.00	1,128,579.00
INTERFUND OPERATING TRANS	1,128,579.00	0.00	0.00	1,128,579.00	0.00	0.00	0.00	1,128,579.00
430000	GEN. TUITION PAYMENTS							
PURCHASED SERVICES	1,597,832.00	0.00	0.00	1,620,512.00	23,998.00	1.48	-23,998.00	1,620,512.00
NON-CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GEN. TUITION PAYMENTS	1,597,832.00	0.00	0.00	1,620,512.00	23,998.00	1.48	-23,998.00	1,620,512.00
490000	NON-PROGRAM TRANSACTIONS							
OTHER OBJECTS	0.00	0.00	0.00	50.00	0.00	0.00	0.00	50.00
NON-PROGRAM TRANSACTIONS	0.00	0.00	0.00	50.00	0.00	0.00	0.00	50.00
NON-PROGRAM TRANSACTIONS	2,726,411.00	0.00	0.00	2,749,141.00	23,998.00	0.87	-23,998.00	2,749,141.00

	2019-20	2019-20	2019-20	2020-21	2020-21	2020-21	Encumbered	Unencumbered
Obj	Original Budget	FYTD Activity	FYTD %	Budget	FYTD Activity	FYTD %	Amount	Balance
Grand Expense Totals	12,335,474.00	3,119,742.93	25.29	12,786,533.00	3,375,635.62	26.40	-813,460.18	10,224,357.56

Number of Accounts: 3978

***** End of report *****

DHS Health Alert Network - COVID-19 Health Alert #23 - 12/4/2020: Key Notes

<https://content.govdelivery.com/accounts/WIDHS/bulletins/2afa744>

- For these alternative strategies to be acceptable, the **following conditions must be met:**
 - Daily symptom monitoring through Day 14.
 - If symptoms develop, immediately self-isolate, and highly recommend to get tested for COVID-19.
 - "Persons must be counseled regarding the need to adhere strictly to all recommended non-pharmaceutical interventions, (i.e., consistent mask use, social distancing, and avoiding gatherings) for the full 14 days after exposure."
- Antigen/Rapid tests are acceptable to use for potentially reducing the duration of quarantine, but PCR tests are preferable.
- *"High-risk, congregate settings such as long-term care facilities, shelters, jails and prisons must determine on a case by case basis whether potential benefits of shortened quarantine outweigh the risks of post-quarantine transmission.* As noted above, quarantine for a full 14 days remains the safest way to prevent transmission from asymptomatically infected people. A residual post-quarantine transmission risk of 5% means that one out of twenty exposed individuals who end quarantine after 7 days with a negative test may develop infection and place others in their facility at risk for COVID-19. This risk may be unacceptably high in some environments where vulnerable individuals reside, or where crowded conditions increase the likelihood that a single case could lead to a large outbreak."

Alternative Options for Shortened Quarantine Requirements

- High-Risk Activities (sports, clubs, choir, band, etc.): Due to the inability to adhere strictly to recommended non-pharmaceutical interventions, CCHD will require students to NOT partake in these activities for their entire 14 day quarantine.
- Daycares - Due to the inability to adhere strictly to recommended non-pharmaceutical interventions, CCHD will require daycare close contacts to quarantine for the full 14 days.

Alternative Options for Shortened Quarantine Discussion

- Gold Standard = 14 Days = Still the recommendation by both DHS and CDC.
 - Quarantining for 14 full days after the time of exposure remains the safest strategy for preventing the spread of COVID-19.
- Schools can decide if they will allow any alternative options.
- Schools are responsible for monitoring and keeping track of student/staff who use either options.
 - Local Health Departments are not closely monitoring close contacts.

- School close contacts for Clark County will be educated by CCHD that 14 days is still recommended, but CCHD will also provide education on the alternative options for shortened quarantine. School close contacts will then be advised that they need to reach out to their school to see if their school will accept any alternative options.
 - CCHD will not be able to keep track of which schools will accept either options.
- Our discussion is reflective of neighboring counties.
- It is highly recommended by CCHD that if students are unable to wear a mask, including if they have a medical waiver/exception, they should not be in-person learning until their 14 days is complete.
- It is highly recommended by CCHD that if students are unable to social distance in the classroom, they should not be in-person learning until their 14 days is complete.
- CCHD was told verbally on 12/7/20 by DHS that the school outbreak toolkit will be updated to reflect this language. We don't know when they will update it. Until then, we are deferring to HAN #23.
- If you are worried about any potential litigation issues if you do not follow the 14 day recommendation, please reach out to your school legal counsel.
- Our school letter for close contacts will reflect this discussion.
- Graphics are being translated and our toolkits will be updated and sent out when able.

Overall

- All 3 options can be supported. Schools to need decide based off of their current capacity, cases, etc. Also, please note that this is universal, not just for schools.
 - Someone may be able to use these options in their personal life, but they may not apply in their in-person school learning environment.
 - Daycares, businesses (line workers-cheese factory where you they can't distance)

Post Families First Coronavirus Response Act (FFCRA) Application

(Effective Jan. 1, 2021 through June 30, 2021)

Option 1

Maintain all benefits and processes and procedures of the Federal Emergency Family and Medical Leave Expansion Act through June 30, 2021.

Option 2 (recommended)

Handbook Part II Employees (Teachers): If COVID related¹ and with corresponding documentation to such, the following will apply:

- If the teacher is willing to and capable of teaching his/her normal schedule from home (telework), he/she will continue to be paid without having to use leave time
- If the teacher is not willing or unable to teach his/her normal schedule from home (telework), he/she first may use PTO as defined in Handbook; then,
 - after PTO has been exhausted, the teacher will be paid at a 2/3 daily rate.

Handbook Part III Employees (Support Staff): If COVID related¹ and with corresponding documentation to such (for the support staff member or his/her child requiring child care), the following will apply:

- Upon identification with documentation, the support staff member must use all accrued PTO first;
 - after PTO has been exhausted, the support staff members pay will be reduced to 2/3 pay for the remainder of a quarantine period;
 - any additional absences not related to COVID will be considered unpaid leave.

¹ "COVID related" will be defined using the same definition as in the FFCRA

- Diagnosed with COVID-19 and required to quarantine.
- Identified as a close contact to a positive case and required to quarantine.
- Required to care for a child 14 or under because their school or place of care has been closed due to COVID-19 precautions.

Option 3

With the expiration of the Emergency Family and Medical Leave Expansion Act (12/31/2020), all employees are required to utilized accrued time off to be paid for any time away from work.

**Request for Leave of Absence
Families First Coronavirus Response Act**

Employee Name:	Phone Number:
Address:	Email Address:
Emergency Contact:	Phone Number:

TYPE OF LEAVE REQUESTED

Emergency Paid Sick Leave Act	Emergency FMLA Expansion Act
Time Permitted: Two weeks (10 days) maximum	Time Permitted: Twelve weeks total
Type of Leave: Paid Leave	Type of Leave: Two weeks unpaid. Ten weeks paid.
I am unable to work (or telework) for the following reason:	I am unable to work (or telework):
<input type="checkbox"/> I am subject to a federal, state or legal quarantine or isolation order related to COVID-19. <input type="checkbox"/> I have been advised by a health care provider to self-quarantine due to concerns related to COVID. <input type="checkbox"/> I am experiencing symptoms of COVID and am seeking diagnosis. <input type="checkbox"/> I am caring for an individual who is subject to self-quarantine by a federal, state, or local order or was advised by a health care provider to self-quarantine.* <input type="checkbox"/> I am caring for my son or daughter (under the age of 18) because school or place of care has been closed due to COVID precautions. <input type="checkbox"/> I am experiencing other conditions substantially similar to COVID as specified by the Secretary of HHS.	<input type="checkbox"/> I am caring for my son or daughter (under the age of 18) because school or place of care has been closed due to COVID precautions, <u>and</u> <input type="checkbox"/> I have been employed by this employer for at least 30 calendar days.
Date Leave Will Begin:	Date Leave Will Begin:
Date You Will Return:	Date You Will Return:
<input type="checkbox"/> Continuous <input type="checkbox"/> Intermittent*	<input type="checkbox"/> Continuous <input type="checkbox"/> Intermittent*
Explain proposed schedule for intermittent leave:	Explain proposed schedule for intermittent leave:
<i>*Intermittent leave is only permitted for child care leave. Employer and employee must agree to intermittent leave.</i>	<i>*Employer and employee must agree to intermittent leave.</i>
Please indicate the following:	
<input type="checkbox"/> I wish to continue my health insurance benefits while on leave. I understand that I am responsible for making timely payments for my portion of the premiums. <input type="checkbox"/> I wish to substitute accrued PTO or sick time to supplement my paid time off as follows: _____ PTO Hours _____ Sick Time Hours (Employee may not earn more than 100% of their salary.)	<input type="checkbox"/> I wish to continue my health insurance benefits while on leave. I understand that I am responsible for making timely payments for my portion of the premiums. <input type="checkbox"/> I wish to substitute accrued PTO or sick time to supplement my paid time off as follows: _____ PTO Hours _____ Sick Time Hours (Employee may not earn more than 100% of their salary.)

Job Protected Leave: Employers with 25 or more employees are required to hold the employee's position while an employee is taking leave under the Emergency Family and Medical Leave Expansion Act. If the position does not exist upon the employee's return due to economic circumstances or operating conditions, the employer is obligated to make a reasonable effort to find an equivalent position.

Maximum Leave of Absence Rights: An employee is entitled to a combined maximum of 12 weeks, including any additional federal FMLA the employee may have taken during a 12 month period as defined by the employer.

Provide Documentation Supporting Eligibility: Please include documentation supporting eligibility for this leave. The employer reserves the right to tentatively approve your request for leave pending receipt of doctor's confirmation that you qualify. A letter from your doctor, the health care provider's name, or evidence that the daycare is closed will help expedite approval of your request. The employer is responsible for substantiation and tax credit submissions.

I certify that the above information is accurate and complete. I understand if I fail to report to work on or before the scheduled return date or fail to contact Human Resources at # _____, my employer may take corrective action.

Employee Signature: _____	Date _____	Employer Signature _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date _____
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4/22/2020

**Request for Leave of Absence
Families First Coronavirus Response Act**

Employee Name:	Phone Number:
Address:	Email Address:
Emergency Contact:	Phone Number:

Affidavit Requesting Leave of Absence

School, Place of Care or Child Care Provider Unavailable		
Please read each of the following and initial each box:		
<input type="checkbox"/> I am unable to work (or telework) while caring for my son or daughter because the school or place of care has been closed or if the child care provider is unavailable due to COVID-19 precautions.		
<input type="checkbox"/> I certify that no other suitable person will be caring for my son or daughter (or collectively children) during the period for which I'm taking Emergency Paid Sick Leave (EPSLA) or Emergency Family and Medical Leave Expansion (EFMLEA).		
<input type="checkbox"/> I certify that if my employer has offered to allow me to telework, I'm unable to complete work while caring for my son or daughter (or collectively children) during the period for which I'm taking EPSLA or EFMLEA. (Write N/A if telework is not available.)		
Facility Closed Due to COVID 19		
<input type="checkbox"/> School : _____ <input type="checkbox"/> Place of Care: _____ <input type="checkbox"/> Daycare Provider: _____	Note: Please provide any documentation you have to show the unavailability of school, place of care, or the daycare provider.	
Identity of the Son or Daughter In Need of Care		
Name of Child:	Date of Birth:	Age:
Name of Child:	Date of Birth:	Age:
Name of Child:	Date of Birth:	Age:
Name of Child:	Date of Birth:	Age:
<input type="checkbox"/> If you are unable to work (or telework) for a child older than 14 during daylight hours, please provide a statement explaining the special circumstances which exist that require you to provide care. _____ _____ _____		
Employer Section:		
<input type="checkbox"/> Emergency Paid Sick Leave (Two Weeks/40 Hour Maximum): Employee will be paid 2/3 of their wages.		
<input type="checkbox"/> Emergency Family and Medical Leave Expansion (Weeks 3 -10): Will employee be required to use any accrued vacation or sick time during weeks three through ten before paid leave under the Emergency Family and Medical Leave Expansion? _____ No _____ Yes If Yes, how many days of vacation/sick time will be used: _____		

I certify the information furnished is true and accurate. False statements on this form may subject me to disciplinary action, up to and including discharge and may disqualify me for paid leave under EPSLA or EFMLEA.

Employee Name

Date

Employee Signature

Please return this "Affidavit Requesting Leave" form together with the
"Request for Leave of Absence Families First Coronavirus Response Act" form.

2021-22 Colby School District Calendar

August					September					October				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
2	3	4	5	6			1	2	3					1
9	10	11	12	13	6 ^H	7	8	9	10	4	5	6	7 ^{PT}	8
16 ^{NT}	17 ^{IN/NT}	18 ^{IN}	19 ^{IN}	20	13	14	15	16	17	11	12	13	14	15
23	24	25	26	27	20	21	22	23	24	18	19	20	21	22
30	31				27	28	29	30		25	26	27	28	29

November					December					January				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	2	3	4	5 ^Q			1	2	3	3	4	5	6	7
8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
15	16	17	18	19	13	14	15	16	17	17	18	19	20 ^Q	21 ^{IN}
22	23	24	25	26	20	21	22	23	24	24	25	26	27	28
29	30				27	28	29	30	31	31				

February					March					April				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	1	2	3	4 ^{MU}		1	2	3 ^{PT}	4					1
7	8	9	10	11	7	8	9	10	11	4	5	6	7	8
14	15	16	17	18	14	15	16	17	18	11	12	13	14 ^{MU}	15
21	22	23	24	25	21	22	23	24	25 ^Q	18	19	20	21	22
28					28	29	30	31		25	26	27	28	29

May					June				
M	T	W	T	F	M	T	W	T	F
2	3	4	5	6			1	2	3
9	10	11	12	13	6	7	8	9	10
16	17	18	19	20	13	14	15	16	17
23	24	25	26	27	20	21	22	23	24
30 ^H	31				27	28	29	30	

September 1, 2021 Students' First Day of School

..... No School for Students

November 5, January 20, March 25, June 3 End of Quarter/Semester

IN Inservice for Teachers

NT New Teacher Inservice Day

MU Weather Make Up Day

Late Start schedule for EACH Monday – 1 hour late for students.

EARLY dismissal (12:30) on Oct. 7th and March 3rd for P/T Conferences & June 3rd

May 27, 2022 Graduation

June 3, 2022 Students' Last Day of School

Student Instructional Days 180

Parent/Teacher Conferences –

Oct. 7th and March 3rd from 1:00 to 4:00 and 5:00 to 8:45 2.0

Inservice (August 17, 18, 19 and Jan. 21) 4.0

Teacher Holidays 2.0

Total 188

No School for Students

Sept. 6
Oct. 8
Nov. 24, 25, 26
Dec. 24, 27, 28, 29, 30, 31
Jan. 21
Feb. 4
March 4
April 14, 15, 18
May 30

Parent Teacher Conferences

Oct. 7th from 1:00 to 4:00 and 5:00 to 8:45
March 3rd from 1:00 to 4:00 and 5:00 to 8:45

Snow / Inclement Weather or Health Related Cancellation

The first (1) day lost to such would not be rescheduled.
The second (2) would be made up on February 4, 2022
The third (3) would be made up on April 14, 2022

Board Approval on

STUDENT FEE RECOMMENDATIONS

We are recommending that the fees go up from \$10 to \$20 per semester for the following high school classes:

- Painting
- Art and Metal Design
- Ceramics
- Woods I, II, III
- Construction
- Metals I, II, III
- Welding
- Advanced Welding
- Graphic Design I, II

We are recommending that the following class go from no fee to a \$20 fee per semester:

- Girls in Technology
- Basic Foods
- Advanced Foods
- Worldwide Cuisine
- Baking
- Culinary Arts

We are recommending that the following classes remain at their current fee:

- Lifetime Sports \$30
- Lifeguarding \$50

Colby School District

Teacher Substitute Pay Schedule

CATEGORY	WAGE
Short-Term Per Diem Substitute (School Lunch Included)	\$125/Day \$95/Day
AFTER 20 30 Days (In a School Year)	\$135/Day \$105/Day
AFTER 40 60 Days (In a School Year)	\$145/Day \$115/Day
Long-Term Per Diem Substitute (If employee works more than ten (10) days in the same position, then the long-term rate applies beginning with the first day, unless the nature of the assignment is known in advance, in which case payment will begin on first day.)	\$172.87/Day
6 th -12 th Grade Teacher Substituting in a Classroom	\$12/1-30 Minutes \$24/31-60 Minutes
PreK-5 th Grade Teacher Substituting in a Classroom* *Teacher doubles up classrooms with additional students for staff absences when a sub is unavailable.	\$24/More than 30 Minutes \$48/More than 4 Hours
Homebound or Alternative Site Instruction	\$24/Hour
Voluntary Assignment During Lunch Period	\$18/Hour

6.07 Insurance Benefits Following Nonrenewal

Please see Part I, Section 15, COBRA, subsection 15.11 for a full explanation of insurance continuation options.

6.08 Accrued Benefits during Reemployment Period

Non-renewed employees shall suffer no loss of sick leave, or other accrued benefits if rehired. Sick leave days shall not accrue for an employee during the reemployment period.

6.09 In-Service and Other Training

The District may require teachers to attend in-service and other training, either of which may occur outside of employees' regular hours of work. Additional compensation (if any) for such training shall be determined by relevant law, District policy, and pertinent employment contracts.

SECTION 7. PROFESSIONAL COMPENSATION

7.01 Curriculum Planning Projects and Other Projects within the Scope of Employment

When the District assigns an employee to work on a curriculum project that is outside of the terms of the individual employee's contract, the employee shall be paid according to the Extra-curricular Pay Schedule [Appendix Part I](#). The length of time and maximum number of hours for completion of the project shall be determined by the employee's immediate supervisor, in his/her sole discretion. In order to be compensated, teachers should submit on a bi-weekly basis the time they work on such projects. Other projects that are outside of the terms of the individual employee's contract and that are approved by the District Administrator (or designee) shall be paid at the curriculum projects rate.

7.02 National Board Certification

An employee who earns certification from the National Board for Professional Teaching Standards, or a Master Teacher designation if the National Board for Professional Teaching Standards is not available in the employee's certification area, shall have his/her salary increased by \$1,500 (minus applicable taxes and other deductions). This shall be a one-time increase in the employee's salary and shall immediately cease if the employee fails to retain such certification.

7.03 Wisconsin Retirement System (WRS) Contributions

The Board shall contribute the employer's share. The employee shall pay the employee's required WRS contribution as required by state statute requirements. Under no circumstances shall the Board pay the employee's required WRS contribution.

SECTION 8. POST-EMPLOYMENT BENEFITS

8.01 Voluntary Early Retirement Benefit Program

A. Eligibility

Teachers will be eligible for the early retirement benefit provided for in this Article if they a) declare, in writing, to the Board of Education, their retirement intentions prior to February 1 of the calendar year in which they intend to retire from an employer contributing to the Wisconsin Retirement System, b) are WRS eligible for retirement and c) were hired prior to July 1, 2009.

B. Application and Limitation

Application for participation in the early retirement benefit provided for in this Article must be made by the teacher in writing and submitted to the School Board on or before February 1st of the last school year prior to retirement from an employer contributing to the Wisconsin Retirement System. No more than three (3) teachers shall be eligible to begin participation in the early retirement benefits provided for in this Article in the same year unless the School Board, at its sole discretion, approves a higher number. In the event there are more applicants than are eligible to participate, the most senior

applicants, based on Colby School District experience, will be selected. If seniority is equal, the selection will be based on the order of receipt of the application.

C. Early Retirement Benefit Health Insurance

For Staff hired prior to July 1, 1986

Upon retirement, for an eligible teacher whose application has been approved, the District will credit up to three thousand dollars for each year of service (\$3,000 x years of service at the Colby School District) for the retiree for a premium only health reimbursement account (HRA) until the teacher becomes entitled to Medicare.

- 1) Each qualifying teacher shall have \$3,000, or such amount as proportional to the employment status of the teacher pursuant to his/her letter of appointment, designated in an HRA (Health Retirement Account) to be used for insurance premiums upon retirement.
- 2) In the event of death of the retiree, his or her spouse will be eligible to the above credits on the above basis as if the retiree was still living through the eligibility period reflected in this benefit offering had the employee survived.
- 3) There is no cash equivalency benefit available under this provision for the retiree or any surviving spouse.

For Staff hired after July 1, 1986, yet prior to July 1, 1992

Upon retirement, for an eligible teacher whose application has been approved, the District will credit up to three thousand dollars for each year of service (\$3,000 x years of service at the Colby School District, up to a maximum of \$100,000) for the retiree for a premium only health reimbursement account (HRA) until the teacher becomes entitled to Medicare.

- 1) Each qualifying teacher shall have \$3,000, or such amount as proportional to the employment status of the teacher pursuant to his/her letter of appointment, designated in an HRA (Health Retirement Account) to be used for health insurance premiums upon retirement. The HRA may be funded or unfunded as determined by the District unless otherwise required by law.
- 2) In the event of death of the retiree, his or her spouse will be eligible to the above credits on the above basis as if the retiree was still living through the eligibility period reflected in this benefit offering had the employee survived.
- 3) There is no cash equivalency benefit available under this provision for the retiree or any surviving spouse.

For Staff hired after July 1, 1992, yet prior to July 1, 2004.

Upon retirement, for an eligible teacher whose application has been approved, the District will credit up to three thousand dollars for each year of service (\$3,000 x years of service at the Colby School District, up to a maximum of \$75,000) for the retiree for a premium only health reimbursement account (HRA) until the teacher becomes entitled to Medicare.

- 1) Each qualifying teacher shall have \$3,000, or such amount as proportional to the employment status of the teacher pursuant to his/her letter of appointment, designated in an HRA (Health Retirement Account) to be used for health insurance premiums upon retirement. The HRA may be funded or unfunded as determined by the District unless otherwise required by law.
- 2) In the event of death of the retiree, his or her spouse will be eligible to the above credits on the above basis as if the retiree was still living through the eligibility period reflected in this benefit offering had the employee survived.
- 3) There is no cash equivalency benefit available under this provision for the retiree or any surviving spouse.

For Staff hired after July 1, 2004, yet prior to July 1, 2009.

Upon retirement, for an eligible teacher whose application has been approved, the District will credit up to three thousand dollars for each year of service (\$3,000 x years of service at the Colby School District, up to a maximum of \$50,000) for the retiree for a premium

only health reimbursement account (HRA) until the teacher becomes entitled to Medicare.

1) Each qualifying teacher shall have \$3,000, or such amount as proportional to the employment status of the teacher pursuant to his/her letter of appointment, designated in an HRA (Health Retirement Account) to be used for health insurance premiums upon retirement. The HRA may be funded or unfunded as determined by the District unless otherwise required by law.

2) In the event of death of the retiree, his or her spouse will be eligible to the above credits on the above basis as if the retiree was still living through the eligibility period reflected in this benefit offering had the employee survived.

3) There is no cash equivalency benefit available under this provision for the retiree or any surviving spouse.

For Staff hired after July 1, 2009.

Upon employment, for an eligible teacher, the District will contribute \$500 annually (each year of service) to a premium only health reimbursement account (HRA) for utilization upon retirement from the Colby School District.

D. Payment of Benefit

1a) For Staff hired prior to July 1, 1986

Upon Board approval of the retirement date, a monthly benefit is determined by dividing the total benefit credit by the number of months until the employee becomes entitled to Medicare eligibility.

1b) For Staff hired prior to July 1, 2009

Upon Board approval of the retirement date, an annual benefit is determined by dividing the total benefit credit by 5.

2) Retired employees may use the HRA credit for premium only health reimbursement account from a third party vendor selected by the district.

3) Retired employees who return to work in any position which offers health insurance shall have their benefit suspended until they no longer work in a position that is eligible for health insurance, subject to the terms for participation eligibility. Upon termination of any health insurance qualifying post retirement employment, monthly benefits with the Colby School District will be recalculated as described in Part II, Section 8, D(1a) and D(1b).

4) Decisions made by the District in the interpretation and operation of this benefit offering shall be in its sole discretion and are final and binding. In the event of any review of a decision by a court of law, the reviewing tribunal shall give deference to the District's decision, confirming such decision, unless it is shown that the District acted in an arbitrary and capricious manner. The decision of the District on all issues under this offering shall be final.

E. Calculation of Benefit

1) Hire Date: In instances where there is a break in service, the hire date used to determine the maximum benefit allowed under Section 8 is the most recent date of hire.

2) Years of Service: In instances where there is a break in service, the years of service are the total years of service within the District to determine the maximum benefit allowed under Section 8.

For Staff hired after July 1, 2009.

Upon employment, for an eligible teacher, the District will contribute \$500 annually (each year of service) to a premium only health reimbursement account (HRA) for utilization upon retirement from the Colby School District.

D. Payment of Benefit

1a) For Staff hired prior to July 1, 1986

Upon Board approval of the retirement date, a monthly benefit is determined by dividing the total benefit credit by the number of months until the employee becomes entitled to Medicare eligibility.

1b) For Staff hired prior to July 1, 2009

Upon Board approval of the retirement date, an annual benefit is determined by dividing the total benefit credit by 5.

2) Retired employees may use the HRA credit for premium only health reimbursement Account from a third party vendor selected by the district.

3) Retired employees who return to work in any position which offers health insurance Shall have their benefit suspended until they no longer work in a position that is eligible for health insurance, subject to the terms for participation eligibility. Upon termination of any health insurance qualifying post retirement employment, monthly benefits with the Colby School District will be recalculated as described in Part II, Section 8, D(1a) and D(1b).

4) Decisions made by the District in the interpretation and operation of this benefit offering shall be in its sole discretion and are final and binding. In the event of any review of a decision by a court of law, the reviewing tribunal shall give deference to the District's decision, confirming such decision, unless it is shown that the District acted in an arbitrary and capricious manner. The decision of the District on all issues under this offering shall be final.

2) Optional Payment of Early Retirement Benefit Program

Upon Board approval of the retirement date that is after a current contract year, an annual benefit is determined by multiplying three thousand dollars for each year of service (\$3,000 x years of service at the Colby School District) up to a maximum as determined by date of hire as identified in section 8.01(c).

With the calculation of the total benefit (annual benefit x 5), the employee may request that up to 50% of the total benefit be paid in the subsequent contract year(s) as regular payroll.

This total dollar amount is then determined by calculating the dollar amount requested in payroll, subtracting 13.65% (to make the District whole for WRS, FICA, etc.). This amount is divided over the remaining contract years as determined by the Board of Education approved retirement date.

Actual payment of this option is dispersed as identified in Part I, Section 6 and subject to all normal payroll deductions as applicable to salary.

E. Calculation of Benefit

1) Hire Date: In instances where there is a break in service, the hire date used to determine the maximum benefit allowed under Section 8 is the most recent date of hire.

2) Years of Service: In instances where there is a break in service, the years of service are the total years of service within the District to determine the maximum benefit allowed under Section 8.

employee during a seasonal session shall not be used to determine eligibility or contribution for any benefits, length of service or wage/salary levels.

3. Seasonal employees performing non-exempt duties shall be paid in accordance with the Seasonal Employee Wage Schedule [[Appendix Part I - 1.02E\(3\)](#)].
- F. Substitute Employees: Substitute Employees are defined as non-exempt staff without individual contracts under section 118.21 or section 118.24, Wis. Stats., hired to replace a regular employee during the regular employee's leave of absence.
- G. Short Term Substitute Teacher: Short Term Substitute means a substitute employee employed pursuant to a contract under sections 118.21 or 118.24, Wis. Stats., for no more than 20 consecutive days in the same teaching assignment.
- H. Long Term Substitute Teacher: Long term substitute means a substitute employee employed pursuant to a contract under section 118.21 or 118.24, Wis. Stats., for more than 20 consecutive days in the same teaching assignment.
- I. Supervisor: The District will identify the individual employee's supervisor on the employee's job description.
- J. Teacher: Teachers are defined as persons hired under a contract pursuant to § 118.22, Wis. Stats.
- K. Temporary: Temporary Employees are defined as persons hired for a specific project for a specific length of time. **This definition includes summer school and seasonal employees as defined in paragraph "E" above.** A temporary employee has no expectation of continued employment.
- L. Termination: Termination is defined as an involuntary discharge involving the dismissal of an employee, usually for some infraction of the rules or policies of the District, abandonment of the position, incompetence or other reason deemed sufficient by the Board and/or its designee. Termination results in involuntary separation and with prejudice to the employee. A termination will result in the loss of length of service and other employment benefits. For the purposes of this document, termination shall not include voluntary retirement, voluntary resignation or a nonrenewal of contract under § 118.22, Wis. Stats, § 118.24, Wis. Stats., separation from employment as a result of a reduction in force, or a non-reappointment of an extra-curricular assignment.

1.03 General Personnel Policies

This *Employment Handbook* is subservient to, and does not supersede the provisions set forth in District policies ([Chapter 500 - Personnel](#)).

SECTION 2. EMPLOYMENT LAW

2.01 Employment of Minors

No one under eighteen (18) years of age will be employed without providing proper proof of his or her age. Minors will be employed only in accordance with state and federal laws and District policies.

2.02 Equal Opportunity

It is the policy of the District that no person may be illegally discriminated against in employment by reason of their age, race, religion, creed, color, disability, pregnancy, marital status, sex, citizenship, national origin, ancestry, sexual orientation, **gender identity or transgender**, arrest record, conviction record, military service, membership in the National Guard, state defense force or any other reserve component of the military forces of Wisconsin or the United States, political or religious affiliation, use or nonuse of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, the authorized use of family or medical leave or worker's compensation benefits, genetic information, or any other factor prohibited by state or federal law, or according to District policy.

The District will provide reasonable accommodations to qualified individuals with a disability and to employees with sincerely held religious beliefs to the extent required by law, unless such accommodations would impose an undue hardship on the District.

Requests for accommodations from current employees must be made in writing in accordance with District policies and procedures.

The following delineation of employment practices is for informational purposes and is not intended to be an exhaustive list of all employment expectations that may be found in other applicable Board policies, work rules, job descriptions, terms of this *Handbook* and legal obligations.

3.02 Accident/Incident Reports

All accidents/incidents occurring on District property, school buses or during the course of school-sponsored activities, including field trips and other away events, are to be reported to the building principal/immediate supervisor immediately. Reports should cover property damage as well as personal injury. A completed accident report form must be submitted to the supervisor within twenty-four (24) hours or the next scheduled District workday, as appropriate. In the event of a work-related accident or injury, please see the Worker's Compensation section of this *Handbook* on page 48.

3.03 Attendance

The District expects employees to make every effort to be present for work **if the employee is fit for duty**. Employees are expected to adhere to their assigned schedule. In order for the schools to operate effectively, employees are expected to perform all assigned duties and work all scheduled hours during each designated workday, unless the employee has received approved leave. Breaks and meal periods may only be taken during times designated by the employee's supervisor/building administrator and as further specified in other parts of this *Handbook*. Any deviation from assigned hours must have prior approval from the employee's supervisor/building administrator.

Employees who are unable to report to work shall follow the applicable procedures for reporting his/her absence. Any time spent not working during an employee's scheduled day must be accounted for in Employee Access using the appropriate designated options. The District will monitor attendance and absence patterns. Theft of time and/or improper modification of time worked records will be investigated and will result in disciplinary action up to and including termination. Failure to notify the District of an absence and failure to report to work on such day could result in disciplinary action up to and including termination. Failure to return to work the day following the expiration of an authorized leave of absence may result in termination of employment.

Employees who fail to provide adequate notice of tardiness using the notification procedures outlined above, and incur instances of unexcused tardiness as a result, will be subject to discipline up to and including discharge. "Tardiness" is defined as failing to report to work at the scheduled start time of an employee's shift or workday, including failing to report back to work on time after a scheduled lunch or break period, without having preapproval to report late from an immediate supervisor. Tardiness may also include any instances where an employee has punched in at the start of his or her scheduled shift or workday, but who is not prepared to actually begin working at that time. An employee who incurs 2 unexcused instances of tardiness without providing adequate notice to the district in any 120 day period may be terminated for excessive tardiness.

Employees who fail to provide adequate notice of absences using the notification procedures outlined above, and incur unexcused absences as a result, will be subject to discipline up to and including discharge. Absence is defined as failing to report to work for a scheduled shift or workday without having secured preapproved leave. An employee who incurs 2 or more unexcused absences without providing adequate notice to the district in any 120-day period may be terminated for excessive absenteeism.

The District reserves the right to waive enforcement of these rules in very limited circumstances as may be necessary to provide a reasonable accommodation for a qualified individual with a disability under the Americans with Disabilities Act.

***Special attendance provisions for employees who are volunteer fire fighters, emergency medical services practitioners, emergency medical responders, or ambulance drivers:**

In the following paragraphs, "emergency" is defined as "a fire, hazardous substance release, medical condition, or any other situation that poses a clear and immediate danger to life or health or a significant loss of property."

Notwithstanding the District's normal attendance and absence reporting requirements as identified above, the District will permit an employee who is a volunteer fire fighter, emergency medical services practitioner, emergency medical responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit

3. Users may not redistribute copyrighted programs or data without the written permission of the copyright holder or designee. Such permission must be specified in the document or must be obtained directly from the copyright holder or designee in accordance with applicable copyright laws, District policy, and administrative regulations.
 4. A user must not knowingly attempt to access educationally inappropriate material. If a user accidentally reaches such material, the user must immediately back out of the area on the Internet containing educationally inappropriate material. The user must then notify the building administrator and/or immediate supervisor of the site address that should be added to the filtering software, so that it can be removed from accessibility.
 5. A user may not disable internet tracking software or implement a private browsing feature on District computers or networks. Browsing history shall only be deleted by authorized staff or in accordance with the District's technology department's directives.
 6. Employees will annually review the District's Acceptable Use Policy and have a signed form on file with the District.
- C. Electronic Communications with Students: Employees are prohibited from communicating with students who are enrolled in the District through electronic media, except as set forth herein. An employee is not subject to this prohibition to the extent the employee has a pre-existing social or family relationship with the student.

For example, an employee may have a pre-existing relationship with a niece or nephew, a student who is the child of an adult friend, a student who is a friend of the employee's child, or a member or participant in the same civic, social, recreational, or religious organization. The following definitions apply for purposes of this section on Electronic Communication with Students:

"Authorized Personnel" includes classroom teachers, counselors, principals, assistant principals, directors of instruction, coaches, athletic coordinators, athletic trainers, and any other employee designated in writing by the District Administrator or a building principal.

"Communicate" means to convey information and includes a one-way communication as well as a dialogue between two or more people. A public communication by an employee that is not targeted at students (e.g., a posting on the employee's personal social network page or a blog) is not a communication; however, the employee may be subject to District regulations on personal electronic communications. Unsolicited contact from a student through electronic means is not a communication.

"Electronic media" includes all forms of social media, such as, but not limited by enumeration to, the following: text messaging, instant messaging, electronic mail (email), web logs (blogs), electronic forums (chat rooms), video sharing websites (e.g., YouTube™), editorial comments posted on the Internet, and social network sites (e.g., Facebook™, Snapchat™, Twitter™, Instagram™, TikTok™), and all forms of telecommunication such as landlines, cell phones, and web-based applications. "Electronic media" includes all forms of social media, such as, but not limited by enumeration to, the following: text messaging, instant messaging, electronic mail (email), Web logs (blogs), electronic forums (chat rooms), video sharing Websites (e.g., YouTube™), editorial comments posted on the Internet, and social network sites (e.g., Facebook™, MySpace™, Twitter™, LinkedIn™), and all forms of telecommunication such as landlines, cell phones, and web-based applications.

- D. Limited Electronic Communication with Students: Authorized Personnel may communicate through electronic media with students who are currently enrolled in the District only within the following guidelines:
1. The employee shall limit communications to matters within the scope of the employee's professional responsibilities (e.g., for classroom teachers, matters relating to virtual/distance learning, class work, homework, and tests). employee shall limit communications to matters within the scope of the employee's professional responsibilities (e.g., for classroom teachers, matters relating to class work, homework, and tests).
 2. If an employee receives an unsolicited electronic contact from a student that is not within the employee's professional responsibilities (e.g., for classroom teachers, matters relating to class work,

homework, and tests), the employee shall not respond to the student using any electronic media except to address a health or safety emergency.

3. The employee is prohibited from communicating with students through a personal social network page; the employee must create a separate social network page (“professional page”) for this purpose. The employee must enable administration and parents to access the employee’s professional page.
 4. Only a teacher, coach, trainer, or other employee who has an extracurricular duty may communicate with students through text messaging. The employee may communicate only with students who participate in the extracurricular activity over which the employee has responsibility.
 5. Upon request from administration, an employee will provide the phone number(s), social network site(s), or other information regarding the method(s) of electronic media the employee uses to communicate with any one or more currently-enrolled students.
 6. The employee continues to be subject to applicable state and federal laws, local policies, administrative regulations, including:
 - a. prohibitions against soliciting or engaging in sexual conduct or a romantic relationship with a student.
 - b. confidentiality of student records.
 - c. confidentiality of other District records, including staff evaluations, credit card numbers, and private email addresses.
 - d. Upon written request from a parent, the employee shall discontinue communicating with the parent’s minor student through email, text messaging, instant messaging, or any other form of one-to-one communication.
 - e. An employee may request an exception from one or more of the limitations above by submitting a written request to his/her immediate supervisor.
 7. Upon receiving a complaint or written request from a parent, the administration may direct an employee to refrain from communicating with the parent’s minor student through email, text messaging, instant messaging, or any other form of one-to-one communication.
- E. Retention of Electronic Communications and other Electronic Media: The District archives all non-spam emails sent and/or received on the system in accordance with the District’s adopted record retention schedule. After the set time has elapsed, email communications may be discarded unless the records may be relevant to any pending litigation, pending public records request, or other good cause exists for retaining email records.
<http://dpi.state.wi.us/lbstat/pdf/wi-rrssd.pdf>
- F. Electronic Recording: Employees shall not electronically record by audio, video, or other means, any conversations or meetings unless each and every person present has been notified and consents to being electronically recorded. Persons wishing to record a meeting must obtain consent from anyone arriving late to any such meeting. Employees shall not electronically record telephone conversations unless all persons participating in the telephone conversation have consented to be electronically recorded. These provisions are not intended to limit or restrict electronic recording of publicly posted Board meetings, grievance hearings, and any other Board sanctioned meeting recorded in accordance with Board policy. These provisions are not intended to limit or restrict electronic recordings involving authorized investigations conducted by District personnel, or authorized agents of the District, or electronic recordings that are authorized by the District, e.g. virtual/distance learning classes, surveillance videos, extracurricular activities, voicemail recordings. These provisions are not intended to limit or restrict electronic recordings involving authorized investigations conducted by District personnel, or authorized agents of the District, or electronic recordings that are authorized by the District, e.g. surveillance videos, extracurricular activities, voicemail recordings.
- G. Compliance with Federal, State and Local Law: For all electronic media, employees are subject to certain state and federal laws, local policies, and administrative regulations, even when communicating regarding personal and private matters, regardless of whether the employee is using private or public equipment, on or off District property. These restrictions include:
1. Confidentiality of student records (Policy #347).
 2. Confidentiality of other District records, including educator evaluations, credit card numbers, and private email addresses ([Board Policy #526](#)).

3. Confidentiality of health or personnel information concerning colleagues, unless disclosure serves lawful professional purposes or is required by law ([Board Policy #526](#)).
 4. Prohibition against harming others by knowingly making false statements about a colleague or the District.
 5. Prohibitions against soliciting or engaging in sexual conduct or a romantic relationship with a student.
 6. An employee may request an exception from the limitations in items one through three above by submitting a written request to his/her immediate supervisor or the individual required to maintain the confidentiality of said records. ~~An employee may request an exception from one or more of the limitations above by submitting a written request to his/her immediate supervisor.~~
- H. **Personal Web Pages:** Employees may not misrepresent the District by creating, or posting any content to, any personal or non-authorized website or app that purports to be an official/authorized website/app of the District. No employee may purport to speak on behalf of the District through any personal or other non-authorized website.
- I. **Disclaimer:** The District's electronic systems are provided on an "as is, as available" basis. The District does not make any warranties, whether expressed or implied, including, without limitation, those of merchantability and fitness for a particular purpose with respect to any services provided by the system and any information or software contained therein. The District does not warrant that the functions or services performed by, or that the information or software contained on the system will meet the system user's requirements, or that the system will be uninterrupted or error-free, or that defects will be corrected. Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third-party individuals in the systems are those of the individual or entity and not the District. The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District's electronic communications system.
- J. **Personal Electronic Devices:** The District permits staff to use personal technology devices in support of teaching and learning and to access the District's Wireless Public Network when doing so. Personal devices include laptop computers, portable digital assistants (PDAs), cell phones, smart phones, iPods/MP3 players, wireless devices, digital cameras, e-readers, storage devices, or other electronics that may be carried on a person. Staff may use personal devices provided such use does not interfere with educational or employment responsibilities, hinder, disrupt or consume an unreasonable amount of network or staff resources, or violate board policy, administrative rules, state law or federal law. An employee using a personal device shall take adequate measures to ensure the confidentiality and proper maintenance of all pupil record information. The District is not liable for the loss, damage or misuse of any personal device including while on District property or while attending school-sponsored activities.

3.07 Confidentiality

Pupil information employees obtain as the result of their employment with the District is confidential and protected by law unless such information has been designated as pupil directory data as set forth in Board Policy (Policy #347). The law and respect for our students require that student issues are only discussed with employees and parents who need to know the information. In addition to student information, confidentiality is expected in other areas, including employee or District business information. Any requests for District records shall be referred to the appropriate administrator.

3.08 Conflict of Interest

A conflict of interest is defined as any judgment, action or relationship that may benefit an employee or another party the employee is affiliated with because of the employee's position with the District. Employees are asked to avoid outside activity that may compete or be in conflict with the best interests of the District. Employees must disclose to their immediate supervisor information of any transaction that may be considered a conflict of interest as soon as they know the facts. No employee may use his or her position to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated.

3.09 Contracts and Conflict of Interest

No employee may negotiate or bid for, or enter into a contract in which the employee has a private pecuniary interest, direct or indirect, if at the same time the employee is authorized or required by law to participate in the employee's capacity as an employee in the making of that contract or to perform in regard to that contract some official function

work location may engage in private conversations with non-students or in other personal activities that address, for example, political topics.

- B. During established hours of employment or while an employee is engaged in his/her official duties, no employee or other person may solicit or receive from any employee any contribution or service for any political purpose, where a "political purpose" includes an act done for the purpose of influencing the election or nomination for election of a person to office. Furthermore, no person may enter any District building, office or facility in order to request, make or receive a contribution for a political purpose.
- C. No school employee shall use in any way the classrooms, buildings, or pupils for the purpose of solicitation, promotion, election, or defeat of any referendum, candidate for public office, legislation, or political action. This provision does not apply to use of District facilities by employees for events or activities that are not within their scope of employment and that are held pursuant to the District's policies regarding facilities use by third parties.
- D. No school employee shall make use of school equipment or materials for the purpose of solicitation, promotion, election, or defeat of any referendum, candidate for public office, legislation, or political action.
- E. This section does not apply to the provision of information by school employees in connection with any election, referendum, or legislation where authorized by the school board or District Administrator and where consistent with legal limitations on the use of public funds and school District resources.

3.34 Position Descriptions

Position descriptions are available for inspection for each District employee. At a minimum, the descriptions will include the job title and description, the minimum qualifications, and the essential functions of the position. Employees must be able to perform the essential functions of the job description. The Job Description Manual is available on the website at www.colby.k12.wi.us.

3.35 Severance from Employment

An employee's employment relationship shall be broken and terminated by:

- A. Termination pursuant to the terms of this *Handbook* and the employee's individual contract [if any];
- B. voluntary resignation;
- C. retirement;
- D. nonrenewal of the employee's contract [unless the contract being non-renewed is for an extracurricular or temporary/seasonal assignment and the staff member remains employed with the district in another capacity]; ~~nonrenewal of the employee's contract, [only applicable to employees where nonrenewal rights are provided under the Wisconsin statutes];~~
- E. failure to return to work following an offer of reemployment subsequent to a reduction in force within fourteen (14) calendar days of receipt of a reemployment offer (only applicable to employees where a reemployment process is expressly provided for in other sections of this handbook);
- F. the employee having been on reemployment opportunity status for twelve (12) consecutive months (only applicable to employees where a reemployment process is expressly provided for in other sections of this handbook);
- G. failure to return to work the day following the expiration of an authorized leave of absence; and
- H. job abandonment.

3.36 Solicitations

Individuals, groups and organizations often wish to solicit employees to support a particular activity or organization. This solicitation may be charitable, political or for other purposes. All solicitations of employees must be approved in advance by the administration and be consistent with Board Policy.

3.37 Student Code of Conduct and *Handbook*

The Student Code of Conduct and *Handbook* is available online at www.colby.k12.wi.us.

6.04 Definitions for Payroll Purposes Only

- A. Day: A day shall run from 12:00 midnight (12:00 a.m.) to 11:59 p.m.
- B. Week: A week shall run from 12:00 midnight (12:00 a.m.) Sunday until 11:59 p.m. the following Saturday.
- C. Pay Period: The pay periods are bi-weekly as defined in 6.04B.

6.05 Salary Deferrals –Tax Sheltered Annuities (TSA)

- A. The District will maintain a TSA program without regard to the employee's current or former employee's contribution amounts. Employees shall have the opportunity to participate in the District's Internal Revenue Service (IRS) Code 403(b) Savings Program and invest their money through salary deferral in annuities and other qualifying IRS Code 403(b)(7) investment vehicles (collectively referred to as an "Investment Vehicle").
- B. The purchase of the annuity will be optional for the individual employee. The employee may make 403(b) elective salary reductions in one or both of the following ways:
 - 1. Pre-tax dollars (salary reduction, also known as "regular" TSA contributions) or
 - 2. After tax dollars (also known as "Roth" TSA contributions).
- C. Employee will be permitted to have their contribution remitted via payroll deduction to an Investment Vehicle offered by a vendor listed as a District-approved vendor, as required by the IRS Code and as directed by the District's plan document.
- D. A vendor becomes a District-approved vendor by meeting the requirements set forth by the District which include, but are not limited to, the vendor signing a District-approved Hold Harmless Agreement. The District may ask for proof of vendor registration from the teacher to ensure a District-approved vendor has been chosen. If at any time there are no active employees contributing to a particular vendor, that vendor may be removed from the District-approved vendor list.
- E. The amount to be deducted is selected and the determination made wholly by the person choosing to participate in the Savings Program.
- F. If the vendor accepts electronic payments, the District will electronically transmit to the TSA vendor(s) the amount of the salary deferral elected by the employee if the vendor does not accept electronic payments, the District will make the payments by paper check. This new provision for transmitting to vendors will require the District to transmit the amount of salary deferral twice a month, if the vendor provides the District with an invoice twice per month. The salary deferral will be transmitted on or about the date the money is deducted from the employee's paycheck, provided that the District receives the appropriate invoice from the vendor. In unforeseen circumstances, transmittals will be made no later than fifteen (15) business days following the end of the month in which the amount would have been paid to the participant.
- G. Employees may choose to defer either a percent of salary or a specific dollar amount up to the amount permitted by law. The salary reduction limit (402(g)(1)), the age fifty (50) additional deferral (414(v)(2)(B)(i)), and the "catch up" provision (402(g)(7)) for employees with fifteen (15) or more years of service may change annually.
- H. The salary reduction limits will be adjusted from time to time to conform to statutory limits.
- I. Catch-Up Contributions
 - 1. Documentation will only be required where the employee's total (and Age 50+) deferrals for the calendar year are in excess of the 402(g) limits.
 - 2. The employee agrees to provide documentation certifying compliance with applicable IRS rules and regulations from the Employee's TSA vendor within thirty (30) calendar days if requested by the District.
 - 3. The District agrees to provide the employee, upon written request, with timely information available from the District's records, which is necessary to enable the employee to make catch-up deferrals.
- J. General:
 - 1. The employee shall be permitted to change the TSA amount or vendor three (3) times per calendar year, unless otherwise permitted by the Finance Director or Superintendent Bookkeeper, provided he/she provides the District with at least ten (10) business days notice prior to the second payroll date of the month. Stopping contributions does not constitute a change. Upon initial enrollment for new employees, the employee shall certify in writing as requested by the District but no more than two times per year (e.g., due to a change in full-time equivalency, absence, other deferrals, etc.), that the percentage or dollar amount of salary reduction withheld from compensation complies with the limits applicable to 403(b) TSA plan

12.04 Personal Leave Day Restrictions

The personal leave day will not be granted during the first or last week of a semester, **on an open house day**, on a parent-teacher conference day or on an in-service day. Personal leave during these periods may be approved for personal business that cannot be rescheduled for a different time at the discretion of the District Administrator or his/her designee. In addition, personal leave shall not be used to attend Association membership meetings or legislative rallies, to engage in job actions such as picketing or demonstrating, or to participate in activities designed to embarrass or discredit the District.

12.05 Approval of Personal Leave and the Total Number of Employees on Personal Leave

- A. The request to the Administrator shall be made as far in advance as possible, normally not less than five (5) days. Emergencies may delay the submitting of the request until the employee returns to work.
- B. The Administrator has the right to approve or disapprove all requests.
- C. No more than three (3) employees covered under Part II of the handbook and no more than two (2) employees covered under Part III of the handbook per building may take personal leave on any given day when school is in session, unless the District Administrator or his/her designee grants approval to exceed the five (5) total employee limit per building.

12.06 Part-time Employees

Part-time employees will receive personal leave on a pro-rated basis based upon the number of hours they are scheduled to work. The pro-rated amount shall be based on the assumption that a full-time employee works 2,080 hours per year.

12.07 Personal Leave Increments

Personal leave may be allowed in increments of one-half day.

SECTION 13. UNIFORMED SERVICES LEAVE

13.01 Uniformed Services Leave of Absence

The following paragraphs implement certain aspects of the federal Uniformed Services Employment and Reemployment Rights Act (USERRA). While USERRA applies to most types of service within the "uniformed services," these provisions are not intended to diminish any additional rights and benefits provided by other state and federal laws. Further, in limited situations where USERRA may not be applicable (e.g., for certain state call-ups of the National Guard), other laws and/or District policies may apply and provide an employee different rights and benefits.

Employees performing duty, whether on a voluntary or involuntary basis, in a uniformed service shall be granted a leave of absence without pay in accordance with the provisions of federal law, state law, and this *Handbook*.

The "uniformed services" consist of the following [20 CFR § 1002.5(o)]:

- A. Army, Navy, Marine Corps, Air Force and Coast Guard
- B. Army Reserve, Naval Reserve, Marine Corps Reserve, Air Force Reserve and Coast Guard Reserve
- C. Army National Guard and Air National Guard
- D. Commissioned Corps of the Public Health Service
- E. Any other category of persons designated by the President in time of war or emergency

National Guard service under authority of state law (i.e., certain state call-ups) and service performed in the Commissioned Corps of the National Oceanic and Atmospheric Administration (NOAA), the Civil Air Patrol, and the Coast Guard Auxiliary are not protected by USERRA. If an employee notifies the District of a need for leave under these non-USERRA scenarios, the District will apply the relevant provisions of federal or state law (e.g., within Chapter 321 of the state statutes) or District policy.

- D. Return from the Unpaid Child Rearing Leave: The employee shall notify the District Administrator or his/her designee of the employee's intent to return to work at least forty-five (45) days prior to the expiration of the leave. If the employee does not provide such notice he/she will be deemed to have resigned from his/her position with the District as of the expiration date of the leave. Upon return from any leave of absence, the employee may be returned to his or her former position, if available. If the former position is not available as determined by the District, the employee shall be returned to a position equivalent in terms of percentage of contract unless the employee's percentage of contract was reduced or increased due to nonrenewal and/or layoff, whichever is applicable.
- E. Interaction with family and medical leave provisions: The term (i.e. length) of any approved unpaid child-rearing leave shall run concurrent with any leave(s) provided for under the Wisconsin Family and Medical Leave Act and/or under the Federal Family and Medical Leave Act.

14.03 Unpaid Leave of Absence – For Other than Medical and Child Rearing Reasons

- A. Application Procedures: All requests for other unpaid leave of absence, other than emergencies, must be submitted to the District at least 30 days prior to the anticipated beginning of the leave. Such application will be reviewed and processed by the District Administrator and shall be granted or denied in his/her sole discretion. Requests for more than 30 days will require Board of Education approval. The unpaid leave of absence shall not exceed one (1) calendar year. Generally, an employee seeking unpaid leave will be required to fully exhaust any available and accrued paid leave that is available for the purpose.
- B. Benefits During Leave:
 - 1. Length of service and other benefits shall not accrue during such leave.
 - 2. The employee may continue health insurance during the leave of absence by remitting the full premium amounts to the District. The continuation of health insurance at the employee's expense is contingent upon the health insurance carrier allowing such a benefit. If the premium is not received by the due date established by the District, the employee's insurance coverage shall be terminated.
 - 3. During the unpaid leave, the employee shall retain accumulated paid leave, but shall not accrue any additional paid leave during the unpaid child rearing leave.
- C. Placement upon Return from Leave: The employee shall notify the District Administrator or his/her designee of the employee's intent to return to work at least forty-five (45) days prior to the expiration of the leave. If the employee does not provide such notice he/she will be deemed to have resigned from his/her position with the District as of the expiration date of the leave. Upon return from any leave of absence, the employee may be returned to his or her former position, if available. If the former position is not available as determined by the District, the employee shall be returned to a position equivalent in terms of percentage of contract unless the employee's percentage of contract was reduced or increased due to nonrenewal or reduction in force, whichever is applicable.

SECTION 15. BENEFITS APPLICABLE TO ALL REGULAR EMPLOYEES

15.01 Cafeteria Plan/Flexible Spending Account

The District will provide an Internal Revenue Service authorized cafeteria plan/flexible spending account [FSA] under applicable sections of the Internal Revenue Code (§ 105, § 106, § 125 and § 129) to permit employees to reduce their salary and contribute to an FSA to cover the following expenses:

- A. Payment of insurance premium amounts (IRC § 106);
- B. Permitted medical and dental expenses not covered by the insurance plan (IRC § 105) to the maximum amount of eligible health and dental care expenses not covered by the insurance plan (IRS Code § 105, § 125) per plan year and,
- C. Dependent care costs (IRC § 129) subject to the limitations set forth in the Internal Revenue Service Code. Annually an employee may designate, under the flexible reimbursement plan/cafeteria plan, up to the maximum amount of eligible dependent care expenses per plan year.

the right to select the most qualified applicant for any position based upon stated job descriptions (this restriction does not prohibit the District from considering qualifications that are related to the position and exceed those minimum qualifications listed in the job description). The term applicant refers to both internal candidates and external candidates for the position. The District retains the right to determine the job descriptions needed for any vacant position.

- E. **Involuntary Transfers:** When the District determines that an involuntary transfer of an employee is necessary, it may, at its discretion, transfer any employee in the District qualified for the position. ~~When the District determines that an involuntary transfer of an employee is necessary, due to the District's need to fill a vacancy or a new position according to the procedures set forth above may, at its discretion, transfer an employee in the District qualified for the position.~~ No employee will be involuntarily transferred by the District without a conference followed by a written notice from the District Administrator and/or his/her designee which will include the reasons for the transfer. An employee who is involuntarily transferred shall suffer no loss of wages, hours, or other fringe benefit as a result of such transfer. An employee who is involuntarily transferred and wishes to remain in a current available position, may request a conference before the Board of Education. An employee who is involuntarily transferred and suffers a loss of wages, hours or other fringe benefit as a result of such transfer may contest the transfer as discipline under Section 1.02.

5.02 Employee Resignations

- A. The teacher's individual contract, shall be considered binding on both parties. If for any reason a teacher asks for release from the contract **either during its term or after signing a contract for the ensuing contract year**, it is understood that the following conditions for release shall apply:
1. The teacher must give the District notice that they intend on severing their contract with the District. Whenever possible, the teacher must give such notice at least sixty (60) calendar days prior to the date the employee desires the severance to occur.
 2. It is agreed that liquidated damages are due to the District with the sixty (60) calendar day notice of resignation as follows:
 - a. Five hundred dollars (\$500.00) if the employee's resignation is effective on or after July 1st, but before August 1st.
 - b. Seven hundred and fifty dollars (\$750.00) if the employee's resignation is effective on or after August 1st, but before the start of the school year.
 - c. One thousand dollars (\$1,000.00) if the employee's resignation is effective on or after the start of the school year.
 3. Liquidated damages and the sixty (60) calendar day notice requirement would not apply to teachers who do not return their contracts by June 15th, or whose resignation is tendered and effective after the end of the school year, but before July 1st.
 4. The employee may choose to have liquidated damages deducted from the employee's last paycheck(s) or the employee shall submit a check for the liquidated damages amount at the time of resignation.
- B. The Board in its discretion may waive the liquidated damages for the following reasons:
1. Employment transfer of spouse;
 2. Illness of employee;
 3. Other reasons as determined by the School Board.
- In the event the District chooses to waive the liquidated damages, the District shall return any damages submitted with the resignation notice to the employee.
- C. Any employee involuntarily called into service by the United States government for military duty shall not be assessed liquidated damages under this Article.
- D. Process for Resignation and Submission of Liquidated Damages

which the employee is qualified. Employees on reemployment list shall not lose the ability to apply for an equivalent FTE position(s) if they accept a position with a different FTE level, a substitute appointment or a temporary appointment, with the District.

6.07 Insurance Benefits Following Nonrenewal

Please see Part I, Section 15, COBRA, subsection 15.11 for a full explanation of insurance continuation options.

6.08 Accrued Benefits during Reemployment Period

Non-renewed employees shall suffer no loss of sick leave, or other accrued benefits if rehired. Sick leave days shall not accrue for an employee during the reemployment period.

6.09 In-Service and Other Training

The District may require teachers to attend in-service and other training, either of which may occur outside of employees' regular hours of work. Additional compensation (if any) for such training shall be determined by relevant law, District policy, and pertinent employment contracts.

SECTION 7. PROFESSIONAL COMPENSATION

7.01 Curriculum Planning Projects and Other Projects within the Scope of Employment

When the District assigns an employee to work on a curriculum project that is outside of the terms of the individual employee's contract, the employee shall be paid according to the Extra-curricular Pay Schedule [Appendix Part I](#). The length of time and maximum number of hours for completion of the project shall be determined by the employee's immediate supervisor, in his/her sole discretion. In order to be compensated, teachers should submit on a bi-weekly basis the time they work on such projects. Other projects that are outside of the terms of the individual employee's contract and that are approved by the District Administrator (or designee) shall be paid at the curriculum projects rate.

7.02 National Board Certification

An employee who earns certification from the National Board for Professional Teaching Standards, or a Master Teacher designation if the National Board for Professional Teaching Standards is not available in the employee's certification area, shall have his/her salary increased by \$1,500 (minus applicable taxes and other deductions). This shall be a one-time increase in the employee's salary and shall immediately cease if the employee fails to retain such certification.

7.03 Wisconsin Retirement System (WRS) Contributions

The Board shall contribute the employer's share **to the Wisconsin Retirement System for eligible employees**. The employee **will** ~~shall~~ pay the employee's required WRS contribution as required by state statute requirements. Under no circumstances shall the Board pay the employee's required WRS contribution.

SECTION 8. POST-EMPLOYMENT BENEFITS

8.01 Voluntary Early Retirement Benefit Program

A. Eligibility

Teachers will be eligible for the early retirement benefit provided for in this Article if they a) declare, in writing, to the Board of Education, their retirement intentions prior to February 1 of the calendar year in which they intend to retire from an employer contributing to the Wisconsin Retirement System, b) are WRS eligible for retirement and c) were hired prior to July 1, 2009.

B. Application and Limitation